

D G VAISHNAV COLLEGE (Autonomous)

Academic Audit-Proforma

Academic Year 2016-17

S.No		
1.	Name of the Department	ECONOMICS
2.	Year of Establishment	1965
3.	Courses offered	B.A, M.A., M.Phil, Ph.D
4.	Sanctioned strength	UG - 70, PG - 20
5.	Number of applications received for different courses	500
6.	Number of students admitted	UG - 70, PG - 15
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	YES
8.	Certificate/Diploma courses offered	NIL
9.	Student-Teacher Ratio	1 : 20
10.	Pass percentage (UG & PG)	ENCLOSED
11.	Student counseling	DONE
12.	Records pertaining to students attendance	ENCLOSED (MAINTAINED)
13.	CIA records	ENCLOSED
14.	Records pertaining to students Performance	ENCLOSED



PRINCIPAL

Dwaraka Doss Goverdhan Doss
Vaishnav College
Arumbakkam, Chennai - 600106.

Remarks by the external audit member

Name of the Department: ECONOMICS (P.G. & RESEARCH Dept.,)

Date of Audit : 16.3.17

1. The department has enough qualified staff members to handle all classes:

Excellent (5) ☒ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

2. The demand for a particular course:

Excellent (5) ☒ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/ improvement: —

3. Give your suggestions/comments for lab based courses (if available):

Since it's a research department, a computer lab with SPSS package can be provided for the researchers.

4. Whether the question papers are according to the blue print given in the syllabus? Yes

4.a) CIA:

Excellent (5) ☒ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

Excellent (5) ☒ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No: —

4.d) Comments on question paper standard:

Excellent (5) ☒ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) ☒ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)



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6. Overall assessment of the Department: *Excellent team work and impressive presentation of the documents.*

6. a) In terms of Results

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6.b) In terms of Teacher's quality

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. c) Infrastructure

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

- i) *Many more minor & major research projects can be taken*
- ii) *certificate courses (job-oriented) can be started.*
- iii)
- iv)
- iv)

8. SWOT ANALYSIS: (Strength, Weaknesses, Opportunities & Threat)

Strength - Team work with able leadership

Weakness - nil

opportunities - - Threat: -

9. If you rate the department, how much do you rate? (5-Excellent, 4-Very Good, 3-Good, 2-Satisfactory, 1-Should improve)

10. Any other suggestion:

Best Wishes for all your future endeavors

Name & Signature of the Subject experts: 1.

Dr. Chitra Leshe

Chitra Leshe 

2. *th*

Dr. M. SIVARAJAN
Associate Professor
Dept. of Economics


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Valarav College
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Chennai - 600 030

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Academic Audit-Proforma

Academic Year 2016-17

S.No																							
1.	Name of the Department	PG Department of Economics & Business Economics																					
2.	Year of Establishment	Economics : 1996 Business Economics : 2015-16																					
3.	Courses offered	B.A. Economics B.A. Business Economics M.A. Business Economics																					
4.	Sanctioned strength	B.A. Economics-70 B.A. Business Economics- 70 M.A. Business Economics -- 20																					
5.	Number of applications received for different courses	U.G.226, P.G – 22																					
6.	Number of students admitted	U.G.-140 P.G-11																					
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	Curriculum is framed in such a way that it imparts economic principles clubbed with business and analytical skills. The course lays stress on employability skills which is on par with commerce streams.																					
8.	Certificate/Diploma courses offered	Nil																					
9.	Student-Teacher Ratio	U.G. 40:1 PG 20:1																					
10.	Pass percentage (UG & PG)	<table border="1"><tbody><tr><td>2016-I Year (Eco)</td><td>I SEM</td><td>67.79%</td></tr><tr><td>2015-II Year (Eco)</td><td>III SEM</td><td>76.60%</td></tr><tr><td>2014-III Year</td><td>V SEM</td><td>90.73%</td></tr><tr><td>2016-I Year (B.Eco)</td><td>I SEM</td><td>59.60%</td></tr><tr><td>2015-II Year (B.Eco)</td><td>III SEM</td><td>47.62%</td></tr><tr><td>2016-I Year (MBE)</td><td>I SEM</td><td>77.50%</td></tr><tr><td>2015-II Year (MBE)</td><td>III SEM</td><td>95.65%</td></tr></tbody></table>	2016-I Year (Eco)	I SEM	67.79%	2015-II Year (Eco)	III SEM	76.60%	2014-III Year	V SEM	90.73%	2016-I Year (B.Eco)	I SEM	59.60%	2015-II Year (B.Eco)	III SEM	47.62%	2016-I Year (MBE)	I SEM	77.50%	2015-II Year (MBE)	III SEM	95.65%
2016-I Year (Eco)	I SEM	67.79%																					
2015-II Year (Eco)	III SEM	76.60%																					
2014-III Year	V SEM	90.73%																					
2016-I Year (B.Eco)	I SEM	59.60%																					
2015-II Year (B.Eco)	III SEM	47.62%																					
2016-I Year (MBE)	I SEM	77.50%																					
2015-II Year (MBE)	III SEM	95.65%																					
11.	Student counseling	Personal counselling is done by the teachers																					


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12.	Records pertaining to students attendance	Online and manual records are maintained
13.	CIA records	Records Maintained
14.	Records pertaining to students Performance	Records Maintained
15.	Number of M.Phil and Ph.D students working at present	NIL
16	Number of Teachers	8-Full Time 7-Part Time
17	Number of M.Phils and Ph.Ds awarded	Not Applicable
18	Number of Non-Teaching staff	TWO
19.	Number of seminars/workshops/conferences organised	One
20	Number of seminars/workshops/conferences attended by faculty	23
21	Research Projects	NIL
22	Awards/recognition/patents	THREE Maj.Dr.M.Venkatramanan, Principal & Head Dr.T.S.Prema, Associate Professor Dr.T.Umapathy, Asst.Professor
23	Number of publications	19
24	Number of books in the department library	74
25	Infrastructure facilities (labs, instruments, seminar halls, etc.)	Spacious classrooms for all classes with required chairs & desks
26	Records pertaining to students feedback	Records Maintained
27	Records pertaining to departmental activities	Records Maintained

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Remarks by the external audit member

Name of the Department: PG Department of Economics & Business Economics

Date of Audit : 18.03.2017

1. The department has enough qualified staff members to handle all classes:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

2. The demand for a particular course:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/ improvement:

3. Give your suggestions/comments for lab based courses (if available):

NA

4. Whether the question papers are according to the blue print given in the syllabus?

4.a) CIA:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)


4.c) If any deviation is noted please mention the code and Question paper No: NIL

4.d) Comments on question paper standard:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)


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6. Overall assessment of the Department:

6. a) In terms of Results

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6.b) In terms of Teacher's quality

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. c) Infrastructure

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

- i) Hands on hands Programme in computer education for student community.
- ii) Computer lab facilities should create separately.
- iii) Competitive oriented syllabus should be introduced.
- iv) Initiate programmes on career development and guidance.
- v) Encourage teachers to submit minor/major research projects to UGC/ICSSR/SPC/TANSCHÉ etc.
- vi) Introduce certificate or diploma programmes on Corporate Social Responsibility, Logistics Management, Entrepreneurial development etc.

8. SWOT ANALYSIS: (Strength, Weaknesses, Opportunities & Threat)

STRENGTH

1. Qualified, committed, devoted, approachable and sincere faculty.
2. Results are very good.
3. Good participation of faculty in various activities of the college.
4. Most of the teachers are using Information on Communication Technology (ICT) in class room teaching.



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5. Faculty Members are actively participating in the research work by attending / Presenting research papers in National / International conferences / Seminars / Workshops.
6. Department is offering remedial classes for slow learners.
7. Teachers are evaluated / appraised by students every semester.
8. Existence of feedback mechanism from stakeholders such as parents, students, alumni etc.
9. Library facilities are good.

WEAKNESSES

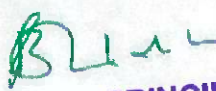
1. Consultancy services are not available .
2. Absence of collaboration with reputed institutions.
3. Scope for more research activities such as taking up of Major & Minor Research Projects and Book Writing.

OPPORTUNITIES

1. Develop new innovative methods in teaching.
2. Strengthening of research activities.
3. Involvement of more teachers in faculty development programmes.

CHALLENGES (THREAT)

1. Organize seminars for students, periodically to develop their communication skills.
2. Initiate collaboration activities with reputed national and international institutes.
3. Initiate programme on career development & guidance.
4. Improve the use of ICT methods in teaching.
5. Generate funds for instituting awards as prizes for achievement of students and teachers.


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9. If you rate the department, how much do you rate? (5-Excellent, 4-Very Good, 3-Good, 2-Satisfactory, 1-Should improve)

Excellent

10. Any other suggestion:

1. Encourage faculty to attend international conferences / seminars abroad.
2. Initiate students exchange as well as staff exchange programmes with reputed national and international institutes.

Name & Signature of the Subject experts: 1.

[Signature]
18/3/2019

Dr. S. JOHN GABRIEL, M.Com., M.B.A., M.Phil., Ph.D.,
Associate Professor & Research Supervisor
PG & Research Dept. of Commerce
MADRAS CHRISTIAN COLLEGE (AUTONOMOUS)
Tambaram, Chennai-600 059. South India.

2.

[Signature]
18/3/2019

(Dr. P. ANNALINGAM)
Associate Professor
Dept. of Economics
Presidency College
Chennai-5

[Signature]

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Arumbakkam, Chennai - 600106.

D G VAISHNAV COLLEGE (Autonomous)

Chennai 600 106

Academic Audit-Proforma

Academic Year 2016-17

S.No		
1.	Name of the Department	BACHELOR OF BUSINESS ADMINISTRATION (B.B.A)
2.	Year of Establishment	1991 – JUNE
3.	Courses offered	BUSINESS ADMINISTRATION
4.	Sanctioned strength	140+10 (A & B) (2nd Section from 2015- 2016)
5.	Number of applications received for the courses –B.B.A	650 – SIX HUNDRED AND FIFTY
6.	Number of students admitted	150 – ONE FIVE ZERO
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	YES.
8.	Certificate/Diploma courses offered	
9.	Student-Teacher Ratio	1:40
10.	Pass percentage - UG	<i>The Pass percentage for all the three years is 93%.</i>
11.	Student counseling	YES
12.	Records pertaining to students attendance	YES
13.	CIA records	YES
14.	Records pertaining to students performance	YES
15.	Number of M.Phil and Ph.D students working at present	----- 

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16	Number of Teachers	07– ZERO SEVEN (<i>Excluding English and Language</i>)
17	Number of M.Phils and Ph.Ds awarded	06 – M.phil, 01- Ph.D, 01- Thesis submitted awaiting viva 04- Pursuing Ph.D Programme
18	Number of Non-Teaching staff	01 – Zero One
19.	Number of seminars/workshops/conferences organised	THREE- Guest Lectures and TWO – Workshops.
20	Number of seminars/workshops/conferences attended by faculty	Two – National Seminar and Two – Regional Seminars <i>attended by all faculty members</i>
21	Research Projects	-----
22	Awards/recognition/patents	-----
23	Number of publications	-----
24	Number of books in the department library	<i>More than 200 books and 05 Journals.</i>
25	Infrastructure facilities (labs, instruments, seminar halls, etc.)	<i>Computer Lab with the capacity of 40 Systems.</i>
26	Records pertaining to students feedback	YES
27	Records pertaining to departmental activities	YES
28	Extension activities	YES
29	Healthy practices	YES Like- <ul style="list-style-type: none"> • <i>Introduction of uniform to bring uniformity among students.</i> • <i>Undertaking useful Social Projects like Prayanam, InternPedia and Vishnu Padam.</i> • <i>Planning to introduce Department's E- Library.</i>



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Remarks by the external audit member

Name of the Department: BBA

Date of Audit : 20.3.17

1. The department has enough qualified staff members to handle all classes:

☒ Excellent (5) ☐ Very Good (4) ☐ Good (3) ☐ Satisfactory (2) ☐ Should Improve (1)

2. The demand for a particular course:

☒ Excellent (5) ☐ Very Good (4) ☐ Good (3) ☐ Satisfactory (2) ☐ Should Improve (1)

Give suggestions/ improvement: -

3. Give your suggestions/comments for lab based courses (if available):

Suggested to enhance the lab size.

4. Whether the question papers are according to the blue print given in the syllabus?

4.a) CIA:

☒ Excellent (5) ☐ Very Good (4) ☐ Good (3) ☐ Satisfactory (2) ☐ Should Improve (1)

4.b) Semester:

☒ Excellent (5) ☐ Very Good (4) ☐ Good (3) ☐ Satisfactory (2) ☐ Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No:

4.d) Comments on question paper standard:

☒ Excellent (5) ☐ Very Good (4) ☐ Good (3) ☐ Satisfactory (2) ☐ Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) ☒ Very Good (4) ☐ Good (3) ☐ Satisfactory (2) ☐ Should Improve (1)



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6. Overall assessment of the Department:

6. a) In terms of Results

Excellent (5) ☒ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6.b) In terms of Teacher's quality

☒ Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. c) Infrastructure

☒ Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

- i) Creating Documentary Evidence (Remedial Teaching, Activities ^{org} organised)
- ii) Innovative Teaching Methods like (PPT, ^{mg} games) can be adopted
- iii) Mentoring System can be introduced.
- iv) Dept. Specific Community & outreach programmes can be designed
- iv)

8. SWOT ANALYSIS: (Strength, Weaknesses, Opportunities & Threat)

Strength - Research culture, Internship, Dedicated & Diversified Faculty
Weakness - Absence of SMART Class Room. Infrastructure.
Opportunities - Creating Learning Materials in Collaboration with Students
& Minor & Major projects.

9. If you rate the department, how much do you rate? (5-Excellent, 4-Very Good, 3-Good, 2-Satisfactory, 1-Should improve)

4.5

10. Any other suggestion:

- Certificate programmes in ED & family Bus mgmt can be offered.
- Collaborating with other Institutes abroad for Student Exchange
- Co-authoring papers with Students.

Name & Signature of the Subject experts: 1. Ms. Subha Priya 2. Dr. R. Sundari



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T. Du Pri

Sundari

D G VAISHNAV COLLEGE (Autonomous)

Academic Audit-Proforma

Academic Year 2016-17

S.No		
1.	Name of the Department	B. Com (Bank Management)
2.	Year of Establishment	1998
3.	Courses offered	B. Com - Bank Management
4.	Sanctioned strength	70
5.	Number of applications received for different courses	241
6.	Number of students admitted	70
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	Yes. Suitable for students seeking placement in the Banking sector
8.	Certificate/Diploma courses offered	- NIL -
9.	Student-Teacher Ratio	1:70
10.	Pass percentage (UG & PG)	100% (Sixth Semester)
11.	Student counseling	Yes
12.	Records pertaining to students attendance	Yes. Available
13.	CIA records	Available
14.	Records pertaining to students Performance	Available


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15.	Number of M.Phil and Ph.D students working at present	Not Applicable
16	Number of Teachers	5 (1+4)
17	Number of M.Phils and Ph.Ds awarded	Not Applicable
18	Number of Non-Teaching staff	1
19.	Number of seminars/workshops/conferences organised	One guest lecture organised during the year 2016-17
20	Number of seminars/workshops/conferences attended by faculty	Attended in the past. Not in recent times.
21	Research Projects	Not Applicable
22	Awards/recognition/patents	- NIL -
23	Number of publications	The H.O.D has authored books
24	Number of books in the department library	50 Approximately
25	Infrastructure facilities (labs, instruments, seminar halls, etc.)	Computer Lab available
26	Records pertaining to students feedback	Available
27	Records pertaining to departmental activities	Available
28	Extension activities	Students participate in NSS NCC & such similar programmes
29	Healthy practices	Students attend Yoga & meditation champs.
30	Annual Budget (2016-17)	Rs. 5,000/-



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Head of the Department

Dr. J. JAYASANKAR M.Com., M.Phil., Ph.D.

Head and Advisor

B.Com (Bank Management)

D.G. Vaishnav College [Eve.]

Arumbakkam, Chennai - 600 106.

Remarks by the external audit member

Name of the Department: B Com Bank Management

Date of Audit : 10/3/17

1. The department has enough qualified staff members to handle all classes:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

2. The demand for a particular course:

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/ improvement:

During the time of admission process, the applicants must be counselled about the course which is in per with commerce. Cut off marks can be increased.

3. Give your suggestions/comments for lab based courses (if available):

Lab based course is available. facilities are adequate

4. Whether the question papers are according to the blue print given in the syllabus?

4.a) CIA:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No:

N.A

4.d) Comments on question paper standard:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)


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6. Overall assessment of the Department:

6. a) In terms of Results

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6.b) In terms of Teacher's quality

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. c) Infrastructure

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

- i) Students attendance position should be improved.
- ii) Students must be insisted that they should attend the CIA Test Compulsorily.
- iii) Third Year Students attendance should be concentrated upon.
- iv) in particular

8. SWOT ANALYSIS: (Strength, Weaknesses, Opportunities & Threat)

Strength : Faculty expertise and Infrastructure.
Weakness : Students overall quality.
Opportunities & Challenges - Students must be sensitized about the importance of the course.

9. If you rate the department, how much do you rate? (5-Excellent, 4-Very Good, 3-Good, 2-Satisfactory, 1-Should improve)

Excellent.

10. Any other suggestion:

Deserving and Meritorious students may be admitted into the course. On Anna Adarsh college for women, we start the admission with the highest cut-off marks. To sustain the quality.

Name & Signature of the Subject experts: 1. Dr. T. USHA PRIYA 2. Dr. D. VIMALA.

Associate Professor Head Department of Bank Management
Associate Professor Head Department of Bank Management

Vice Principal (SS) Anna Adarsh College for Women
Ethiray College for Women Ch. 40.

10/3/17

10.3.17.

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D.G.VAISHNAV COLLEGE (AUTONOMOUS)**CHENNAI 600 106****ACADEMIC AUDIT - PROFORMA****ACADEMIC YEAR 2016-17**

1.	Name of the Department	COMMERCE
2.	Year of Establishment	B.Com (Day) - 1968 B.Com (Eve) - 1971 M.Com (Day) - 1978 M.Com (Eve) - 1978 M. Phil - 1980 Ph.D - 1980
3.	Courses offered	B.Com, M.Com, M. Phil, Ph.D
4.	Sanctioned strength	B.Com (Day) - 630 B.Com (Eve) - 840 M.Com (Day) - 60 M.Com (Eve) - 80 M. Phil - 12 Ph.D - 40
5.	Number of applications received for different courses	B.Com (Day) - 4,000 B.Com (Eve) - 2,500 M.Com (Day) - 300 M.Com (Eve) - 200 M. Phil 100
6.	Number of students admitted	B.Com (Day) - 630 B.Com (Eve) - 840 M.Com (Day) - 58 M.Com (Eve) - 77 M. Phil - 12 Ph.D - 20
7.	Is curriculum based on the needs of the industry? If yes, furnish the details whether curriculum design is job oriented? If so mention	YES
8.	Certificate/ Diploma courses offered	-
9.	Student- Teacher Ratio	70 : 1
10.	Pass percentage (UG & PG)	Refer Annuxure

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11.	Student counselling	YES
12.	Records pertaining to students attendance	All records maintained both Online and Manual
13.	CIA records	All records maintained both Online and Manual
14.	Records pertaining to students performance	Maintained in COE office
15.	Number of M.Phil and Ph.D students working at present	M. Phil - 12 Ph.D - 20
16.	Number of Teachers	37
17.	Number of M.Phil's and Ph.D's awarded	M. Phil - 424 Ph.D - 72
18.	Number of Non-Teaching staff	2
19.	Number of seminars/workshops/conferences organised	-
20.	Number of seminars/workshops/conferences attended by faculty	5
21.	Research Projects	Minor Project UGC – By Dr. Haridayal Sharma
22.	Awards/recognition/patents	-
23.	Number of Publications	2
24.	Number of books in the Department library	-
25.	Infrastructure facilities (labs, instruments, seminar halls, etc.)	Computer Lab for M.Com students
26.	Records pertaining to students feedback	YES
27.	Records pertaining to Departmental activities	YES
28.	MOU's & Consultancy services	-
29.	Extension activities	Industrial Visit



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30.	Healthy practices	Internal Assessment Marks are displayed in the Departmental Notice Board a week before commencement of End-Semester Examinations.
31.	Annual Budget	Rs. 882000 (Annexure 1)
32.	College Feedback by Parents	Enclosed (Annexure 2)
33.	College Feedback by Students	Enclosed (Annexure 3)
34.	Teachers Evaluation by Students	Enclosed (Annexure 4)
34.	Remarks by the external audit member	



Dr.A.B.Sundaravadivelu
Head of the Department of Commerce

Subject Experts:

1.

2.



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Academic Year 2016-17

S.No		
1.	Name of the Department	CORPORATE SECRETARYSHIP
2.	Year of Establishment	SHIFT I 1982, SHIFT II -1988
3.	Courses offered	B.COM CORPORATE SECRETARYSHIP
4.	Sanctioned strength	SHIFT I 221 SHIFT II 593
5.	Number of applications received for different courses	SHIFT I 2800 SHIFT II 3000
6.	Number of students admitted	SHIFT I 81 SHIFT II 243
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	YES Curriculum design is to prepare students to become Company Secretaries
8.	Certificate/Diploma courses offered	NIL
9.	Student-Teacher Ratio	SHIFT I 1:56 SHIFT II 1:60
10.	Pass percentage (UG & PG)	SHIFT I 92 SHIFT II 90
11.	Student counseling	NIL
12.	Records pertaining to students attendance	ATTENDANCE REGISTER ONLINE
13.	CIA records	MAINTAINED
14.	Records pertaining to students Performance	MAINTAINED



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15.	Number of M.Phil and Ph.D students working at present	DOES NOT ARISE
16	Number of Teachers	SHIFT I - 1+3 SHIFT II - 1+10
17	Number of M.Phils and Ph.Ds awarded	NIL
18	Number of Non-Teaching staff	NIL
19.	Number of seminars/workshops/conferences organised	NIL
20	Number of seminars/workshops/conferences attended by faculty	NIL
21	Research Projects	NIL
22	Awards/recognition/patents	NIL
23	Number of publications	NIL
24	Number of books in the department library	NIL
25	Infrastructure facilities (labs, instruments, seminar halls, etc.)	NIL
26	Records pertaining to students feedback	MAINTAINED
27	Records pertaining to departmental activities	MAINTAINED
28	Extension activities	NIL
29	Healthy practices	VIDE ANNEXURE
30	Annual Budget	₹ 1,50,000/-


Head of the Department



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Remarks by the external audit member

Name of the Department: *Corporate Secretaryship*

Date of Audit : *15th March, 2017.*

1. The department has enough qualified staff members to handle all classes:

Excellent (5) Very Good (4) ☒ Good (3) Satisfactory (2) Should Improve (1)

2. The demand for a particular course:

Excellent (5) Very Good (4) ☒ Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/ improvement: *—*

3. Give your suggestions/comments for lab based courses (if available):

Does not arise.

4. Whether the question papers are according to the blue print given in the syllabus?

4.a) CIA:

Excellent (5) Very Good (4) ☒ Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

Excellent (5) Very Good (4) ☒ Good (3) Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No: *Nil*

4.d) Comments on question paper standard:

Excellent (5) Very Good (4) ☒ Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) Very Good (4) ☒ Good (3) Satisfactory (2) Should Improve (1)

B.L.

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6. Overall assessment of the Department:

6. a) In terms of Results

Excellent (5) Very Good (4) ☒ Good (3) Satisfactory (2) Should Improve (1)

6.b) In terms of Teacher's quality

Excellent (5) ☒ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. c) Infrastructure

Excellent (5) Very Good (4) Good (3) Satisfactory (2) ☒ Should Improve (1)

7. In your opinion the department has to concentrate on:


- i) Improve drinking water facilities.
- ii) Placement facilities to be improved.
- iii) Smart class rooms with internet facilities to be provided.
- iv) The Department uploads attendance regularly, but the students are not able to view their attendance due to technical problem.

8. SWOT ANALYSIS: (Strength, Weaknesses, Opportunities & Threat)

Strength : Qualified teachers, Regular discipline.
Weakness : Student Staff Ratio, Inadequate Infrastructure.
Opportunities : Advancement through professional courses, placement.
Threat : more Competitive courses in the same institution.

9. If you rate the department, how much do you rate? (5-Excellent, 4-Very Good, 3-Good, 2-Satisfactory, 1-Should improve)

10. Any other suggestion: Nil

Name & Signature of the Subject experts: 1. C. Lakshmi 2. 
(C. LAKSHMI) (MS JOHN XAVIER)




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D G VAISHNAV COLLEGE (Autonomous)

Academic Audit-Proforma

Academic Year 2016-17

S.No		
1.	Name of the Department	Computer Applications
2.	Year of Establishment	1999
3.	Courses offered	B.C.A
4.	Sanctioned strength	100 + 10 (extended)
5.	Number of applications received for different courses	1228
6.	Number of students admitted	110
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	Yes. Our curriculum has both theory and practical sessions in Multimedia, Shell Programming, Java, ORACLE, PHP, ASP.NET, VB.NET and Networks Programming,
8.	Certificate/Diploma courses offered	No
9.	Student-Teacher Ratio	20:1
10.	Pass percentage (UG & PG)	95%
11.	Student counseling	Yes. Each class has a staff in-charge to monitor students' behavior and regularity
12.	Records pertaining to students attendance	Individual attendance register is maintained and monthly report of attendance percentage is generated for each class
13.	CIA records	CIA timetable and question papers are filed for each semester
14.	Records pertaining to Students Performance	Yes. Records Maintained
15.	Number of M.Phil and Ph.D students working at present	No
16.	Number of Teachers	14
17.	Number of M.Phils and Ph.Ds awarded	-----


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18	Number of Non-Teaching staff	1
19.	Number of seminars/workshops/conferences organized	2 Seminars
20	Number of seminars/workshops/conferences attended by faculty	Seminars-2 Workshops-10 Conferences-10
21	Research Projects	-----
22	Awards/recognition/patents	-----
23	Number of Publications	22
24	Number of books in the Department Library	No Department Library
25	Infrastructure facilities (labs, instruments, seminar halls, etc.)	Computer Systems- 100 Printer- 1 UPS- 3 UPS with two 10 KVA and 20 KVA Batteries-75 Chairs-110 Tables-52
26	Records pertaining to students feedback	Yes
27	Records pertaining to departmental activities	Yes
28	Extension activities	Yes
29	Healthy practices	Meditation class for students, Value education teaches Yoga, Encouraging students to participate in Sports
30	Annual Budget	Rs. 11,88,500/-

Velmurugan 10/3/17
Head of the Department

Dr. T. VELMURUGAN
M.Sc., M.Phil., Ph.D., PGDCA., B.Ed.
Head, Dept. of Computer Applications
D.G. Vaishnav College
Arumbakkam, Chennai - 600106

2
[Signature]

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Remarks by the External Audit Member

Name of the Department: **Bachelor of Computer Applications (B.C.A)**

Date of Audit : **10-March-2017 (Friday)**

1. The department has enough qualified staff members to handle all classes:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Good (3)

2. The demand for a particular course:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/ improvement:

Very Good (4)

3. Give your suggestions/comments for lab based courses (if available):

Adequate numbers of systems are available with printers, UPS, Air Conditioners and Internet facility.

4. Whether the question papers are according to the blue print given in the syllabus?

4.a) CIA:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Good (3)

4.b) Semester:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Good (3)

- 4.c) If any deviation is noted please mention the code and Question paper No:**

No

4.d) Comments on question paper standard:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Good (3)

5. Maintenance of documents in the department:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Very Good (4)

6. Overall assessment of the Department:

6. a) In terms of Results

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Good (3)

6.b) In terms of Teacher's quality

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Good (3)

6. c) Infrastructure

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Very Good (4)

7. In your opinion the department has to concentrate on:

- i) Maintenance of the equipment**
- ii) Visual Documentation**
- iii) Establishment of Department Library**

8. SWOT ANALYSIS: (Strength, Weaknesses, Opportunities & Threat)

STRENGTHS:

- a. Well Ventilated and spacious classrooms
- b. Infrastructure is good in Computer Laboratories
- c. Number of teaching and non-teaching staff are adequate
- d. A separate block is allotted for sports activities both for students and staff to encourage their participation in sports

WEAKNESS:

- a. Department Library needs to be established to facilitate the usage of Reference and Text Books for students and faculty
- b. Book Shelves need to be purchased for placement of books, notebooks, files, registers etc.
- c. All the classrooms are to be converted into smart classrooms with projector, stage etc.
- d. Proper tables and chairs need to be purchased
- e. Computer Laboratories require the following:
 - False roofing in Computer Laboratory need to be done for efficient power consumption
 - White Board for Computer Laboratories
 - External CD Drive is required
 - Computer Systems need to be maintained at regular intervals
 - Shoe Stands should be provided for students

CHALLENGES:

- a. Department needs to maintain 100% result in future also
- b. Department also needs to increase the placement record

BEST PRACTICES OF THE DEPARTMENT:

- a. Department does not cancel the classes at any circumstances which is considered as the best practice
- b. Department conducts PTA meeting every semester to improve the performance of the students.

9. If you rate the department, how much do you rate? (5-Excellent, 4-Very Good, 3-Good, 2-Satisfactory, 1-Should improve)
Very Good (4)

10. Any other suggestion:

Suggestions from the students are:

- a. Internship can be provided for final year students
- b. Placement should be related to Computer Software Companies
- c. Revaluation amount is very high which can be reduced

Name & Signature of the Subject Experts:

1. **Dr. K. SHYAMALA,**
Associate Professor,
Department of Computer Science,
Dr. Ambedkar Government Arts College,
Vyasarpadi, Chennai -39.

Shyamala
10/03/17

2. **Dr. P.V. KUMARAGURU,**
Head, Department of M.C.A.,
Gurunanak Arts College,
Velachery, Chennai-42.

P.V. Kumaraguru
10/03/17

Dwaraka Doss


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Academic Audit-Proforma

Academic Year 2016-17

S.No		
1.	Name of the Department	Mathematics (Shift – I)
2.	Year of Establishment	B.Sc(Mathematics) – 1964 M.Sc(Mathematics)-1980 M.Phil (Mathematics)- 2001
3.	Courses offered	B.Sc(Mathematics) – Aided course MAN, MPC M.Sc(Mathematics) – Aided course M.Phil (Mathematics)- Self financing (Shift-I)
4.	Sanctioned strength	B.Sc(Mathematics) – MAN 70, MPC 70 M.Sc(Mathematics) – 40 M.Phil (Mathematics) - 7
5.	Number of applications received for different courses	M.Sc. Mathematics – 182 B.Sc. Mathematics (MAN) - 234 B.Sc. Mathematics (MPC) - 246
6.	Number of students admitted	M.Sc. Mathematics : 38 Male: 5 Female: 33 B.Sc. Mathematics (MAN): 56 Male: 26 Female: 30 B.Sc. Mathematics (MPC): 58 Male: 25 Female: 33
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	The B.Sc Mathematics curriculum helps students in acquiring a conceptual understanding of the nature and structure of mathematics, its processes and applications. Thereby the curriculum incorporates the needs of employing institutions that require mathematical graduates and as well matching the requirements for them to join higher education.


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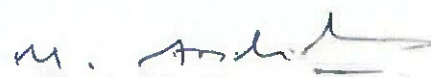
		<p>B.Sc MAN offers Financial Accounting and Cost & Management accounting papers as allied which enables the students to prepare for professional exams like ICWAI, ACS and CA courses.</p> <p>B.Sc MPC offers Physics and Chemistry papers at allied level which enables the students to apply for B.Tech.</p> <p>The M.Sc students study a variety of applications, including Graph theory, Fuzzy sets, Number theory and cryptography, Calculus of Variation and Integral equations. They get an opportunity to develop a deep understanding to carry out original research. The curriculum has been designed to help students to prepare for UGC-CSIR NET/SET examinations and to become effective teachers and communicators.</p>
8.	Certificate/Diploma courses offered	Nil
9.	Student-Teacher Ratio	30:1
10.	Pass percentage (UG & PG)	Available with the Department
11.	Student counseling	Done
12.	Records pertaining to students attendance	Available with the dept
13.	CIA records	Available with the dept
14.	Records pertaining to students Performance	Available with the dept
15.	Number of M.Phil and Ph.D students working at present	M.Phil:7 Ph.D: NIL
16	Number of Teachers	16



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17	Number of M.Phils and Ph.Ds awarded	M.Phil:7 Ph.D: NIL
18	Number of Non-Teaching staff	Nil
19.	Number of seminars/workshops/conferences organised	Nil
20	Number of seminars/workshops/conferences attended by faculty	Three
21	Research Projects	Nil
22	Awards/recognition/patents	Nil
23	Number of publications	Nil
24	Number of books in the department library	Nil
25	Infrastructure facilities (labs, instruments, seminar halls, etc.)	Nil
26	Records pertaining to students feedback	Available with the dept
27	Records pertaining to departmental activities	Available with the dept
28	Extension activities	Final year Students are attending interviews conducted by various organizations throughout the year.
29	Healthy practices	Yoga and Meditation class are held frequently
30	Annual Budget	Nil




Head of the Department

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Remarks by the external audit member

Name of the Department: **Mathematics – Shift I**

Date of Audit :

1. Do you think the department has enough staff members to handle all classes? **Yes**

2. If the demand for a particular course is less, **Not Applicable**

Give the reasons you observed:

Give suggestions for improvement:

3. Give your suggestions/comments for lab based courses (if available):

Computer Science based electives may be introduced for M.Sc.(Mathematics) students.

4. Whether the question papers are according to the blue print given in the syllabus?

CIA—**Yes**

Semester—**Yes**

If any deviation is noted please mention the code and Question paper No.

Comments on question paper standard --- **Nil**

5. Whether the department is maintaining documents properly? **Yes**

6. Overall assessment of the Department:

In terms of Results (**PG and M.Phil**) **Good**

(**UG**) **We certainly believe that there is a scope for improvement.**

In terms of Teacher's quality: **Teachers are well experienced and Qualified**

Infrastructure: **Good**

7. In your opinion the department has to concentrate on:



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Fund required by the department for conducting seminar/Workshops may be accepted.

8. SWOT ANALYSIS: (Strength, Weaknesses, Opportunities & Threat)

- 1. The college library may be equipped with adequate international journals in some of the specialized areas like Graph theory and Fuzzy sets.**
- 2. Cream of mathematics students generally opt for professional courses. Most of our students are choosing B.Sc. Mathematics course in Arts and Science College as a last resort. This may be a kind of threat a basic science courses which forms the base for most of the researches carried out including in the field of engineering and medical sciences.**
- 9. If you rate the department, how much do you rate? (5-Excellent, 4-Good, 3-Better, 2-Bad, 1-Should improve) 4. Good**

Name & Signature of the Subject experts:

1. Dr. V. SELVAN,
Associate professor,
Department of Mathematics,
R.K.M. Vivekananda College,
Chennai 600 004.


17/03/17

2. Dr. M. ANANTHANARAYANAN,
Associate professor,
Department of Mathematics,
A.M. Jain College,
Chennai 600 114.


17.3.17



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Day

Department of Physics

B.Sc. Physics

Academic Audit 2017

For the academic years 2016-17

S.No	Contents	Details
1.	Name of the Department	Physics
2.	Year of Establishment	1964
3.	Courses offered	B.Sc Physics
4.	Sanctioned strength	50
5.	Number of applications received for different courses	B.Sc Physics- 630
6.	Number of students admitted	50
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	Yes, the curriculum is in par with the industry standards and it helps the students to pursue higher education. Yes, The curriculum design imparts analytical skill qualitative and quantitative knowledge that helps them to groom themselves which helps the students to get placed in different verticals.
8.	Certificate/Diploma courses offered	Certificate course : <ol style="list-style-type: none"> 1. Two day inter-department workshop on "Basic Analytical Techniques" 2. Inter departmental Lab training Microbiology Laboratory Techniques for Physics Students 3. Inter Departmental Lab course training for Botany and Physics students in day, to day Chemistry 4. Hands-on training in biochemical techniques 5. Hands - on training in Robotics, Mechanics, Aero modeling and Circuitary. 6. Orientation programme in Experimental Techniques in Physics for Botanists *With the help of DBT STAR Support Scheme

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9.	Student-Teacher Ratio	150:8
10.	Pass percentage	70
11.	Student counseling	Yes, the college runs a Special Counseling Centre as well as students are mentored by their respective teachers.
12.	Records pertaining to students attendance	Maintained by the Department of Physics as well as the data centre in the college maintains a centralized attendance register from 2015-2016.
13.	CIA records	For all the years the copy of CIA marks are maintained by the department and the originals are submitted to the COE. The common CIA for the entire college has come into practice from the academic year 2015-2016. The students are also informed about their CIA Marks.
14.	Records pertaining to students performance	CIA Marks, Class test, Seminars and Assignment as well as the regular performance in the lab are continuously assessed and the results of these are reflected as one of the components in the CIA. Student performance in extracurricular activities, participation in various interdepartmental and intercollegiate activities are documented in the department activities report every year
15.	Number of M.Phil and Ph.D students working at present	Not applicable
16.	Number of Teachers	9
17.	Number of M.Phils and Ph.Ds awarded	Not applicable
18.	Number of Non-Teaching staff	3
19.	Number of seminars/ workshops/ conferences organized	Attachment A
20.	Number of seminars/ workshops/ conferences attended by faculty	Workshops – 5 Visits – 2 Seminar talks – 4 Outreach – 5

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21	Research Projects	Ongoing UGC Minor research project Growth characterization and thermo analytical studies of L-Alanine Hydrochloride single crystals awarded to Dr.V.Renganayaki (Nov. 2015-April 2017)
22	Awards/recognition/patents	Dr.D.Uthra & Dr.V.Renganayaki were as awarded by Ariviyal Oli for their Tamil Science Popularisation effort for the past 10 years.
23	Number of publications	PUBLICATIONS IN JOURNALS -6 Articles in science/education magazines-7 e-books on education-7
24	Number of books in the department library	Department does not maintain library books. All the books, magazines and journals are maintained at the Main Library in the College. They are sufficient in number – text books , reference books, popular Science books in Tamil and English
25	Infrastructure facilities (labs, instruments, seminar halls, etc.)	Lab- Spacious main lab – 01 Dark Room – 01 Instruments – The department has sufficient instruments for the students of the B.Sc Physics course , bought with the funding from UGC, DBT STAR Support and Students funding. Seminar Hall- Four common seminar halls of the college are utilized by the departments for its activities.
26	Records pertaining to students feedback	Attached
27	Records pertaining to departmental activities	Maintained in the department
28	Extension activities	Students of our department are always motivated to take any one of the Extension activities like NCC, NSS, SPORTS,YRC, RC, CCC, EMERALD CLUB and others. Students do Outreach Science programme at various schools. Students translate works on Science and Education – available at www.archive.org

B. S. A.

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29	Healthy practices	Attachment A
30	Annual Budget	30000 for lab equipments yearly and 10000 for library books from College fund As well UGC fund gets allocated whenever available. Fund from the College available for conducting seminar and workshops.
31	Remarks by the external audit member	Confidential report attached

[Signature]
22/3/17

Head of the Department of Physics

Subject Experts:

1. Dr. S.Lakshmi
Head, Department of Physics
SDNB Vaishnav College for Women
Chrompet
Chennai- 600 044.

S. Lakshmi
21.3.2017

2. Dr.M.Govind
Head, Department of Physics
SIVET College, Gowrivakkam
Chennai -600 073.

M. Govind

[Signature]

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Remarks by the external audit member

Name of the Department: *Physics*

Date of Audit : *21/3/17*

1. The department has enough qualified staff members to handle all classes:

Excellent (5) ☒ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4 aided + 5 Management staffs

2. The demand for a particular course:

Excellent (5) ☒ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/ improvement:

3. Give your suggestions/comments for lab based courses (if available):

Department desires to introduce courses like robotics for which facilities may be provided.

4. Whether the question papers are according to the blue print given in the syllabus?

4.a) CIA:

Excellent (5) ☒ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

Excellent (5) ☒ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No: - *None* -

4.d) Comments on question paper standard:

Excellent (5) ☒ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) ☒ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

B. L. V.

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6. Overall assessment of the Department:

6. a) In terms of Results

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6.b) In terms of Teacher's quality

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. c) Infrastructure

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

- i) Bigger class rooms with more benches
- ii) Audio visual teaching aids.
- iii) Books and Journals
- iv)
- iv)

8. SWOT ANALYSIS: (Strength, Weaknesses, Opportunities & Threat)

Strength :- (i) Motivation for higher studies (ii) Funding from DBT
Weakness :- Required number of regular aided teaching staffs not available
Opportunities :- Development of leadership qualities through outreach activities.
Threat :- Periodic maintenance and servicing of equipments.

9. If you rate the department, how much do you rate? (5-Excellent, 4-Very Good, 3-Good, 2-Satisfactory, 1-Should improve)

10. Any other suggestion:

- (i) Necessary equipments are available at present in the lab, but may be provided with more funds in future for purchase of new equipments
- (ii) Sanitary napkin vending machine to be provided in the ladies rest room.
- (iii) Better canteen facility.

Name & Signature of the Subject experts: 1. S. Lakshmi

(Dr. S. LAKSHMI)
Associate Professor & Head
Department of Physics
D.N.B. Vaishnav College
for Women, Chromepet,
Chennai - 600 106.

2. M. M. Govind
(Dr. M. M. GOVIND)
Associate Professor & Head
S.P.B.T. College,
Aarivakkam,
Chennai - 600 073.

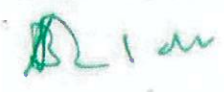
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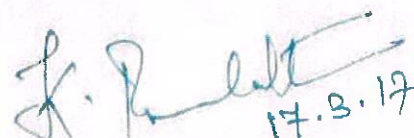
Academic Audit-Proforma

Academic Year 2016-17

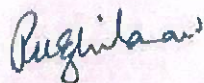
S.No				
1.	Name of the Department	CHEMISTRY		
2.	Year of Establishment	1964		
3.	Courses offered	B.Sc, M.Sc, M.Phil and Ph.D		
4.	Sanctioned strength	B.Sc -50 , M.Sc - 26, M.Phil- FT-8, PT -4 Allied M – 75, P – 48, B - 40		
5.	Number of applications received for different courses	UG – 579 PG - 183		
6.	Number of students admitted	B.Sc- 49 M.Sc-26 M.Phil-3		
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	Yes Annexure-I attached		
8.	Certificate/Diploma courses offered	Nil		
9.	Student-Teacher Ratio	Class	Theory	Practicals
		I B.Sc	1:16	1:16
		II B.Sc	1:16	1:16
		III B.Sc	1:5	1:8
		I M.Sc	1:3	1:4
		II M.Sc	1:3	1:4
10.	Pass percentage (UG & PG)	UG-62.61%	PG -60.90%	
11.	Student counseling	Regular counseling is being carried out for students who have problems in understanding and also to help them cope up with the current needs.		
12.	Records pertaining to students attendance	Maintained Physically & through online		
13.	CIA records	Maintained periodically both theory and practicals		
14.	Records pertaining to students performance	Annexure –II attached		
15.	Number of M.Phil and Ph.D students working at present	M.Phil-3, Ph.D-10		
16.	Number of Teachers	16		
17.	Number of M.Phils and Ph.Ds awarded	M.Phil-5		
18.	Number of Non-Teaching staff	Lab assistant-6 Store keeper- 1		


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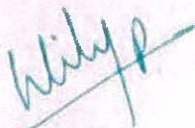
19.	Number of seminars/workshops/conferences organised	1- Organised two day Workshop on Conservation of Museum object.
20	Number of seminars/workshops/conferences attended by faculty	Conference - 2 Workshops - 2 Seminar - 7
21	Research Projects	1 Sanctioned
22	Awards/recognition/patents	Nil
23	Number of publications	3
24	Number of books in the department library	1520
25	Infrastructure facilities (labs, instruments, seminar halls, etc.)	IR spectrophotometer, UV-Visible spectrophotometer, Electro chemical workstation, photo catalytic reactor, Muffle and tubular furnace, Interferometer, flame photometer, water analyser, Rotary Evaporator
26	Records pertaining to students feedback	Feedback forms attached
27	Records pertaining to departmental activities	Annexure III attached
28	Extension activities	Students of chemistry department regularly visit Polio eradication camp
29	Healthy practices	Annexure - IV
30	Annual Budget	Will be Furnished by college office


17.8.17
Head of the Department

Subject Experts:



1. Dr.R.M. Ezhilarasi,
Associate Professor & Head In-charge,
Gurunanak College, Chennai.



2. Dr. P. Wilson
Associate Professor & Head,
Madras Christian College, Chennai- 600102.

Dr. P. WILSON, M.Sc. B.Ed., B.C.S., Ph.D.,
The Head
Department of Chemistry
Madras Christian College
Tambaram, Chennai-600 059.



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Report of Academic Audit (2016-17) Meeting Conducted On 8.3.2017

The academic audit for the year 2016-17 was conducted on 8.3.17 (Wednesday). Dr. P. Wilson, Associate Professor & Head, Department of Chemistry, MCC and Dr. R.M. Ezhilarasi, Associate Professor & Head In-charge, Department of Chemistry, Gurunanak College, were called as the subject experts to conduct the academic audit. They have analysed the various aspects of the department and gave their valuable suggestions and comments.

The experts reviewed the profile of the department and appreciated the various efforts taken to improve the curriculum. They visited all the laboratories, instrumentation room, store etc., and gave a positive feedback about its cleanliness and maintenance. The experts suggested to organize lectures for academic purpose. They encouraged the faculty members to publish papers in reputed journals which are indexed in scopus. They suggested some innovative topics like Science of Chemistry, Philosophy of science etc., to be included in NME. They also insisted on internship for PG students at government institutes such as IISC, IIT, ICAR etc.,

The experts highlighted the need for placement cell coordinator for the department who can act as Liaison officer to the college placement cell. They showed their concern about the number of students clearing GATE/ CSIR- NET and insisted on UGC- sponsored program to train students for GATE/CSIR. The experts insisted on periodic Alumni meet which will strengthen the knowledge quotient of the department.

The experts highlighted to maintain documents pertaining to admission procedure practiced for five years. They appreciated the efforts taken by DBT in conducting various programs for UG students. The experts insisted on creating endowment scholarships in terms of


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need and merit. They gave valuable inputs to generate a corpus fund for the department which could be utilized for various activities of the department. They also expressed their views and concerns about the conduct of remedial classes with documentation about the details of conduct of such classes.

The experts suggested to prepare a **Department Brochure** which may highlight various activities of the department. They appreciated the various evaluation processes and best practices like remedial classes, library maintenance followed in the department. They insisted on Industrial visit and educational tour to be organized for the final UG and PG students.

In general, the experts gave positive comments about the department and suggested various initiatives for the betterment of the department.



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19.3.19

**SWOT ANALYSIS OF DEPARTMENT OF CHEMISTRY,
DG VAISHNAV COLLEGE, CHENNAI**

Strengths

- ✓ Committed faculty who would go extra miles to achieve the task and systematic administration of the Head of the Department are boon to the department.
- ✓ Special care offered by the faculty for slow learners through remedial classes is laudable.
- ✓ Adequate number of Ph.D guides (3/16) for an academic institution like this balances the academic and research activities.
- ✓ Reasonably a good number of publications in reputed journals mark the scholarly activities of the faculty.
- ✓ Excellent maintenance of laboratory, stores and stock register by the lab assistants and faculty are appreciated.
- ✓ Well Maintained Instrumentation facility to carry out in house projects is a value addition to the department.
- ✓ Munificent management to provide financial support to the department is commendable.
- ✓ Faculty keen on completion of the syllabus and adhering to beyond syllabus activities through Seminar is valuable.
- ✓ Effective use of DBT-Star College scheme for outreach activities is vivid.

Weakness

- ✓ Lack of corporate growth of the department is noticeable. Concerted and comprehensive efforts by the faculty on a theme based focus would project the department to the community at large.
- ✓ Lack of production of GATE, CSIR or JAM qualifying candidates for the department to be placed in the Indian map of Chemical Education.
- ✓ Lack of awareness on national and international internships offered by Governmental agencies such as Science Academies, IITs, IISERs, JNCASR, TIFR etc



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Opportunities

- ✓ Annual study tour involving industrial visit or visiting National Research Laboratories would render the learning meaningful and in turn develop mutual understanding between staff-student, faculty-faculty and faculty-Head relationships.
- ✓ Documenting the remedial class activities would substantiate the hard work put in by the faculty and strategizing remedial classes would augment the pass percentage.
- ✓ Providing space for pleasurable learning of Chemistry through the periodical Chemical Society activities apart from hectic conventional class room teaching would ensure comprehensive growth of the students.
- ✓ Establishing question paper scrutiny board involving external members and Head of the department to check the adherence of blueprint, typographical or grammatical errors and syllabus confinement would help the healthier growth of the department.
- ✓ Relatively a generous evaluation for meritorious candidates would encourage them to fair well in academics and enable them to apply for the government sponsored internship programmes..
- ✓ Appointing departmental placement officer as a liason between the college placement cell and the department and making a conscious effort in these lines to place the students in accordance with their skills and passion: would define the department further.
- ✓ Management providing adequate space for conducting research in the department to accommodate more M. Phil and Ph.D scholars along with providing a proper sitting space would provide opportunity for the **Project Based Learning (PBL)** among UG and PG students under the mentorship of M. Phil and Ph.D scholars.
- ✓ Department making attempts to develop leadership skills among students, apart from instruction based chemical education would provide opportunities for comprehensive growth of students.



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Threats

- ✓ Conducting classes (soft skill) on Sunday would develop aversion towards educational system among students. Department should make efforts to integrate the soft skill classes into the regular schedule
- ✓ Exceeding contact hours for practical classes in the case of PG students to be circumvented. Practical classes for 3 days instead of 6 days are recommended.



Signature of the Subject Expert I :

Dr. R.M.Ezhilarasi

Associate Professor and Head in Charge

Department of Chemistry,

Gurunanak College,

Velachery, Chennai.



Signature of the Subject Expert II :

Dr. P. Wilson

Associate Professor and Head,

Department of Chemistry,

Madras Christian College

East Tambaram, Chennai 600059.



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Remarks by the external audit member

Name of the Department: chemistry

Date of Audit : 08/03/17

1. The department has enough qualified staff members to handle all classes:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

2. The demand for a particular course:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/ improvement:

3. Give your suggestions/comments for lab based courses (if available):

Content is good.

4. Whether the question papers are according to the blue print given in the syllabus?

4.a) CIA:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)


4.c) If any deviation is noted please mention the code and Question paper No:

4.d) Comments on question paper standard:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)


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D G VAISHNAV COLLEGE (Autonomous)

Academic Audit-Proforma

Academic Year 2016-17

S.No		
1.	Name of the Department	BIOCHEMISTRY
2.	Year of Establishment	1995
3.	Courses offered	B.Sc Biochemistry M.Sc Biochemistry M.Phil Biochemistry
4.	Sanctioned strength	B.Sc: 50 M.Sc:26 M.Phil:09
5.	Number of applications received for different courses	105
6.	Number of students admitted	B.Sc: 48 (2016-2017) M.Sc: 12 (2016-2017) M.Phil:01 Total no of students in the department: 157 ANNEXURE I
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	Yes
8.	Certificate/Diploma courses offered	No
9.	Student-Teacher Ratio	157:11
10.	Pass percentage (UG & PG)	ANNEXURE II
11.	Student counseling	The students with less mark in CIA and other class tests both in theory and in practical were counseled. Also the students who have lack of attendance are advised to keep track of their attendance and to maintain them.



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		The parents of the students are called individually once in a month so as to take care of their children in studies. Fees defaulters who were financially not sound were counseled and guided to apply for scholarship and financial assistance
12.	Records pertaining to students attendance	The Department is maintaining a separate record containing the attendance percentage of the individual students of both UG and PG. The students are advised to maintain a minimum of 80% of attendance. The attendance percentage of the students of all classes both UG and PG are displayed every month in the department notice board so as to avoid lack of attendance
13.	CIA records	The department is maintaining the Continuous internal assessment records of the students. Marks of the assignment, class test, attendance and Continuous internal assessment are maintained by the staffs of respective subjects.
14.	Records pertaining to students Performance	The students are encouraged to attend and present papers in national and international conferences. They are also encouraged to attend workshops and seminars. The students of the departments have attended many conferences, intercollegiate competitions, seminars and have won prizes.
15.	Number of M.Phil and Ph.D students working at present	ONE-M.Phil
16.	Number of Teachers	ELEVEN (ANNEXURE III)
17.	Number of M.Phils and Ph.Ds awarded	ONE - M.Phil
18.	Number of Non-Teaching staff	THREE (ANNEXURE IV)
19.	Number of	THREE (ANNEXURE V)




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	seminars/workshops/conferences organized	<ol style="list-style-type: none"> 1. CELLUTIONS'2016, An intercollegiate event was organized during 7th October 2016 2. A workshop on Biochemical Techniques was organized for the students of dept. of botany under the DBT STAR SCHEME on 3rd and 4th of October. Students were given training on analysis, identification estimation and separation of biomolecules, such as carbohydrates, proteins, amino acids. 3. The II yr BSc students from the department of Biochemistry conducted an EXPO ON MEDICINAL PLANTS on 2 nd February, 2017 to highlight the importance of agriculture in healing. Students had conserved medicinal Around 200 students visited the event and under stood the healing potential of the medicinal plants.
20	Number of seminars/workshops/conferences attended by faculty	ANNEXURE VI
21	Research Projects	<ol style="list-style-type: none"> 1. DST PROJECT SANCTIONED TO DR.D. ANANDHI 2. UGC-MINOR RESEARCH PROJECT (APPLIED)
22	Awards/recognition/patents	<ol style="list-style-type: none"> 1. Dr. D. Anandhi has been awarded THE BEST WOMEN ASSISTANT PROFESSOR- 2016 IN BIOCHEMISTRY – Pearl Foundation For higher education, MADURAI in the year 2016 2. Mrs. S. Vaidehi and Dr. D. Jayakumar has qualified State eligibility test conducted by


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		<p>Mother Terasa University Kodaikanal in the year 2016.</p> <p>3. Dr. R. Uma has been Awarded with Fellowship of the society to Life science (FSLC) in the year 2016</p> <p>4. Dr. R. Uma received Best Poster Presentation award international conference on Advances in Algal Biotechnology held on 10th - 12th August 2016 At VIT University Vellore.</p>
23	Number of publications	ANNEXURE VI
24	Number of books in the department library	<p>Total No of books-604</p> <p>ANNEXURE VII</p>
25	Infrastructure facilities (labs, instruments, seminar halls, etc.)	<p>The Department has the following labs:</p> <ol style="list-style-type: none"> 1. B.Sc Biochemistry Lab 2. M.Sc Biochemistry Lab 3. Allied Microbiology Lab 4. Computational Biochemistry Lab 5. MSc/M.Phil Project Lab <p>Lab equipments Spectrophotometer, Electrophoresis equipments, Fluorimetry Cooling centrifuge, Flame Photometry, Single Pan Balance</p> <p>Teaching Aids Using OHP, LCD e-teaching & e-Learning using open source tools, e books. Internet for conducting online assessments through quiz etc</p> <p>Computer systems 11 Systems (ANNEXURE VIII)</p>
26	Records pertaining to students feedback	The students have given good feedback about the staffs of the department
27	Records pertaining to departmental activities	<p>ANNEXURE IX</p> <ul style="list-style-type: none"> • A workshop on Biochemical Techniques was organized for the students of dept. of botany under the DBT STAR SCHEME on 3rd



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		<p>and 4th of October 2016. Students were given training on analysis, identification estimation and separation of Biomolecules, such as carbohydrates, proteins, amino acids.</p> <ul style="list-style-type: none"> • CELLUTIONS-2K16, the annual intercollegiate event of the PG & research dept. of biochemistry was organized on 7th October, 2016. Dr. P. Samudram, Senior consultant, Head, Dept. of biochemistry, SIMS hospital, Chennai was the Chief guest, Dr. K. Lakshmanan, ENT, Otolaryngologist, Chennai was the special guest of the inaugural event. • The IInd BSc students from the department of Biochemistry conducted an EXPO ON MEDICINAL PLANTS on 2nd February, 2017 to highlight the importance of agriculture in healing. • The Department encourages and motivates its students to become successful entrepreneurs in collaboration with the College cell "SHRISHTI". Our students have created a range of hand made products which includes paper bags, Pen stand, Flower vases etc. which are sold in our college campus. • The final year UG students have been encouraged to participate in the campus interviews conducted by various companies through placement cell.
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28	Extension activities	<ul style="list-style-type: none"> The II yr BSc students from the department of Biochemistry conducted an EXPO ON MEDICINAL PLANTS on 2 nd February, 2017 to highlight the importance of agriculture in healing.
29	Healthy practices	<ul style="list-style-type: none"> Complete details of the department can be accessed from department website at http://dgvcbiochemistry.webs.com. To exchange latest information on the subject and to create a healthy conversation on various research areas in biochemistry a face book group called "BIOCHEMICIANS" has been created. Currently there are 498 members in it. Whats app group has been created to pass on the information to the students regarding exam schedule, CIA etc. Students of the department of Biochemistry donated blood at the Blood donation camp which was held at the college campus during February 2017 Books were donated by the alumni of the department. These books were issued to poor students for entire semester The following alumni of the department are still in touch who visit the department and interact with the students Mrs. Sonal Munal shaw, Kings College, Oxford University Suresh – PhD in Germany. BSC 1996-1999 Priyadharshini Auand– San Jose


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		<p>Univesity Sunnyvale, California MSc</p> <ul style="list-style-type: none"> • V.Vytheeswaran- Content Developer, IBM, Bengaluru. MSc 2005-2007 • Priyadharshini Jayachandran – Clinical data manager, TCS,Mumbai . • Ms. Kanimozhi, CEO, Hriday Hospital, Porur. • Venkat Raghavan- Research assistant, Telaviv University, Israel • Ashok Narasimhan - Research scholar, Edmonton,Canada. (BSc 2003-2006) • Sai Eshwar - Clinical Research Associate , New Zealand. MSc 2003-2005 • Anand.D, PhD Research Scholar, Department of Cellular and Molecular Biochemistry, Frontier Lifeline and Dr.K.M.Cherien Heart Foundation, Frontier Mediville. (BSc 2004-2007 and MSc 2008-2010) • Ashwinkumar Subramaniam . G, JRF, Department of Biotechnology, Alagappa University. (B.Sc.2005-08) • Ms. Geetha Balasubramaniam, MD, Journal of Biological Sciences (An online journal)
30	Annual Budget	Rs 7,93,000/-


Head of the Department


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Academic Audit-Proforma

Academic Year 2016-17

S.No	PARTICULARS	
1.	Name of the Department	PG Department of Biotechnology
2.	Year of Establishment	M.Sc., Biotechnology - 2001 B.Sc., Biotechnology -2006
3.	Courses offered	B.Sc., Biotechnology M.Sc., Biotechnology
4.	Sanctioned strength	UG - 36 PG - 26
5.	Number of applications received for different courses	UG - 158 PG - 27
6.	Number of students admitted	I B.Sc., -32 I M.Sc., - 15 II B.Sc., - 36 II M.Sc., - 03 III B.Sc., - 32
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	Yes. Board of studies members includes the industrial experts based on the suggestion, Industrial Biotechnology and Food technology subjects were included in the syllabus for the academic year 2017-2018.
8.	Certificate/Diploma courses offered	Nil
9.	Student-Teacher Ratio	UG - 1:20 PG - 1:15
10.	Pass percentage (UG & PG)	UG - 96.4 % PG - Nil
11.	Student counseling	Yes. The respective class in-charges are allotted to solve their day to day issues.
12.	Records pertaining to students attendance	Yes. Manuals register and online attendance were followed.
13.	CIA records	Yes
14.	Records pertaining to students Performance	Yes 1) Students actively participate in various levels academic conferences, sports and cultural events and won several prizes.



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		<p>2) Our PG students got selected and participated in TamilNadu Government sponsored Scientific workshop.</p> <p>3) Separate Students Forum is actively functioning.</p>
15.	Number of M.Phil., and Ph.D., students working at present	NA
16	Number of Teachers	10
17	Number of M.Phil., and Ph.D., awarded	NA
18	Number of Non-Teaching staff	2
*19.	Number of seminars/workshops/conferences organised	<p>1) Organized National science day celebration in the theme of "Science and technology for differently abled persons".</p> <p>2) Under the scheme of DBT Star Programme, the Department of Biotechnology has Organized Workshop on Prospects of Biotechnology for Basic Science students.</p>
20	Number of seminars/workshops/conferences attended by faculty	<p>Conference - 4</p> <p>Workshop - 2</p>
21	Research Projects	Nil
22	Awards/recognition/patents	<p>Yes</p> <p>1) Students won Best Paper award in Poster Presentation in Intercollege competition.</p> <p>2) Students won many prizes in cultural and sports competition.</p>
23	Number of publications	<p>Publications-11</p> <p>Book Publications- 1</p>
24	Number of books in the department library	1170
25	Infrastructure facilities (labs, instruments, seminar halls, etc.)	Yes. Records are maintained in each laboratory.

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26	Records pertaining to students feedback	Yes.
27	Records pertaining to departmental activities	<p>Yes.</p> <ol style="list-style-type: none"> 1) The students of our department visited various industries like, Life Cell International and Spirulina Mass Cultivation Centre. 2) The UG students underwent high end instruments training at our laboratory. 3) Regularly staff meeting was conducted. 4) Microbial cultures such as Pathogens and Probiotic were maintained for the laboratory and research purposes.
28	Extension activities	<p>Yes.</p> <ol style="list-style-type: none"> 1) The Department of Biotechnology organized Coastal cleanup Programme with the association of International Maritime Foundation.
29	Healthy practices	<p>Yes.</p> <ol style="list-style-type: none"> 1) Parents Teacher Meeting conducted periodically to discuss the academic performances of the respective student. 2) Students were been monitored by Class in charge and their attendance tracked as well. 3) Pro- active in blood donation. 4) Departmental activities been periodically shared through FB to Biotcch Communities

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		and Alumini as well. 5) Students actively indulged themselves in planting saplings.
30	Annual Budget	Verified


Head of the Department


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Remarks by the external audit member

Name of the Department: **Plant Biology & Plant Biotechnology**

Date of Audit : **04-03-2017**

1. Do you think the department has enough staff members to handle all classes?

Yes

2. If the demand for a particular course is less,

Give the reasons you observed:

Give suggestions for improvement: **Not Applicable**

3. Give your suggestions/comments for lab based courses (if available):

1. Requirement of More Instruments

2. Cleaning of Microscopes

3. Hand on Training for Handling of Instruments


4. Botanical Tour Programme to be undertaken

4. Whether the question papers are according to the blue print given in the syllabus?

CIA— **Yes**

Semester— **Yes**

If any deviation is noted please mention the code and Question paper No.


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Comments on question paper standard

Satisfactory

5. Whether the department is maintaining documents properly?

Yes

6. Overall assessment of the Department:

In terms of Results (UG)

Satisfactory

In terms of Teacher's quality

Good

Infrastructure

Good

7. In your opinion the department has to concentrate on:

- i) **Research Activities**
- ii) **Counseling to Students**
- iii) **Remedial classes for weaker students**
- iv) **Placement training for students for Job**
- v) **Frequent field visit and Research Centers**

8. SWOT ANALYSIS: (Strength, Weaknesses, Opportunities & Threat)

Strength : **Teaching**

Weakness : **Research activities**

Opportunities : **Special training for placements**

Threat : **Students from 1st generation**



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9. If you rate the department, how much do you rate? (5-Excellent, 4-Good, 3-Better, 2-Bad, 1-Should improve)

a. 4 – Good

Name & Signature of the Subject experts:

1. **Dr. S. Murugesan**

Associate Professor

P.G & Research Department of Botany

Pachaiyappa's College, Chennai - 30

2. **Dr. J. Asokan**

Assistant Professor & Head

Department of Botany

Sir Theyagaraya College, Chennai -21

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D G VAISHNAV COLLEGE (Autonomous)

Academic Audit-Proforma


Academic Year 2016-17


S.No		
1.	Name of the Department	VISUAL COMMUNICATION
2.	Year of Establishment	2000
3.	Courses offered	B Sc.
4.	Sanctioned strength	50 + 40
5.	Number of applications received for different courses	Above 450
6.	Number of students admitted	50 + 40
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	Yes
8.	Certificate/Diploma courses offered	-
9.	Student-Teacher Ratio	1 : 5
10.	Pass percentage (UG & PG)	UG : 87%
11.	Student counseling	Yes
12.	Records pertaining to students attendance	Maintained by COE
13.	CIA records	Maintained in the dept.
14.	Records pertaining to students Performance	"



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15.	Number of M.Phil and Ph.D students working at present	—
16	Number of Teachers	8
17	Number of M.Phils and Ph.Ds awarded	—
18	Number of Non-Teaching staff	7
19.	Number of seminars/workshops/conferences organised	2
20	Number of seminars/workshops/conferences attended by faculty	
21	Research Projects	—
22	Awards/recognition/patents	
23	Number of publications	3
24	Number of books in the department library	Over 1000
25	Infrastructure facilities (labs, instruments, seminar halls, etc.)	Well equipped
26	Records pertaining to students feedback	Attached
27	Records pertaining to departmental activities	Maintained in the dept.
28	Extension activities	—
29	Healthy practices	Compulsory reading
30	Annual Budget	20,00,000/-


Head of the Department


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Remarks by the external audit member

Name of the Department:

Date of Audit :

1. The department has enough qualified staff members to handle all classes:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

2. The demand for a particular course:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/ improvement:

3. Give your suggestions/comments for lab based courses (if available):

Fully equipped as per the requirements

4. Whether the question papers are according to the blue print given in the syllabus?

4.a) CIA:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No:

4.d) Comments on question paper standard:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

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6. Overall assessment of the Department:

6. a) In terms of Results

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6.b) In terms of Teacher's quality

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. c) Infrastructure

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

- i) Training
- ii) Social Awareness
- iii)
- iv)
- iv)

8. SWOT ANALYSIS: (Strength, Weaknesses, Opportunities & Threat)

Strength - Faculty & Infrastructure Threat - Nil
Weakness - Nil
Opportunities - Students to be trained as per their expectations

9. If you rate the department, how much do you rate? (5-Excellent, 4-Very Good, 3-Good, 2-Satisfactory, 1-Should improve)

5 - Excellent - Perfect environment for a creative world.

10. Any other suggestion:

Students to make use of the full potential the department is able to provide

Name & Signature of the Subject experts: 1.

Mrs V. Selvakumari
Asst. Prof
SRM Arts and
Science College
Kattangalathur

2. Mr. Pragasheesh
Asst. Prof
Asan Memorial
College
Dept. of Visual
Communication

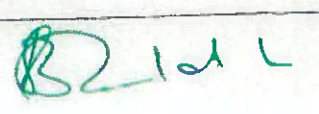
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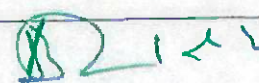
D.G. VAISHNAV COLLEGE (Autonomous)
CHENNAI 600106
ACADEMIC AUDIT – PROFORMA

ACADEMIC YEAR 2016 – 2017

S.No.		
1.	Name of the Department	P.G. and Research Department of Microbiology
2.	Year of Establishment	1997
3.	Courses offered	M.Sc Microbiology M.Phil Microbiology
4.	Sanctioned Strength	M.Sc - 26 M.Phil. - 4
5.	Number of applications received for different courses	M.Sc - 36 M.Phil - 7
6.	Number of students admitted	M.Sc I year - 24; II year - 17 M.Phil - 3
7.	Is curriculum based on the needs of the industry? If yes, furnish the details whether curriculum design is job oriented? If so mention.	<ul style="list-style-type: none"> • Yes. • The curriculum is designed to instigate career in various industries. • The papers are updated and job oriented to cater the needs of a range of industries providing the students a wide choice of career to choose from. • Enclosure 1
8.	Certificate / Diploma courses offered.	Nil
9.	Student – Teacher Ratio	M.Sc – 7:1 M.Phil – 1:1
10.	Pass percentage (UG & PG)	I year % II Year - %


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11.	Student counseling	<ul style="list-style-type: none"> • 7 wards under the 6 teaching faculty of the department • Individual attention to students • Career development • Personal counseling • Student motivation
12.	Records pertaining to student attendance.	Enclosure 2
13.	CIA records	Enclosure 3
14.	Records pertaining to student performance	Students are evaluated based on assignment, seminar, class room interaction, club activity apart from tests.
15.	Number of M.Phil and Ph.D students working at present.	Ph.D - Nil M.Phil - 4
16.	Number of Teachers	6 Enclosure 4
17.	Number of M.Phils and Ph.Ds awarded	3
18.	Number of Non-Teaching staff	Demonstrator - 1 Lab attender - 1 Enclosure 4
19.	Number of seminar/ workshops/ conferences organized	Nil
20.	Number of seminar/workshops/conferences attended by faculty	Enclosure 5
21.	Research Projects	Nil
22.	Awards/ Recognition/ Patents	Nil
23.	Number of publications	Enclosure 6
24.	Number of books in the department	545



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	library	Enclosure 7
25.	Infrastructure facilities (Labs, instruments, seminar halls, etc.)	Enclosure 8
26.	Records pertaining to students feed back	Enclosure 9
27.	Records pertaining to departmental activities	Enclosure 10
28.	MOU's and Consultancy Services	Enclosure 11
29.	Extension Activities	<ul style="list-style-type: none"> • Internship Program • Participation in intra and inter collegiate activities like workshops, seminars and community services. • Industrial visits
30.	Healthy Practices	<ul style="list-style-type: none"> • Group discussion • Journal club • Manuscript preparation • Improve presenting skill
31.	Annual Budget	Enclosure 12
32.	Remarks by the external audit member	Reports Enclosed.

Subject Experts

1. *Lanino8L*
Dr. Kambughi
2. *Kanika*
Dr. K. KANITHA

Am
17/03/2017
Head of the Department

B L I L
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Vaishnav College
Arumbakkam, Chennai - 600106.

Remarks by the external audit member

Name of the Department: *Microbiology*

Date of Audit : *17/05/2017*

1. The department has enough qualified staff members to handle all classes:

✓
Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

2. The demand for a particular course:

✓
Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/ improvement:

3. Give your suggestions/comments for lab based courses (if available):

- Report Enclosed. -

4. Whether the question papers are according to the blue print given in the syllabus?

4.a) CIA:

✓
Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

✓
Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No:

4.d) Comments on question paper standard:

✓
Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

✓
Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

B. L. L.

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6. Overall assessment of the Department:

6. a) In terms of Results

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. b) In terms of Teacher's quality

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. c) Infrastructure

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

- i) increase library books for Reference.
- ii) Suggested for now with various industries.
- iii) include Reading hours in timetable.
- iv)
- iv)

8. SWOT ANALYSIS: (Strength, Weaknesses, Opportunities & Threat)

- Report Enclosed -

9. If you rate the department, how much do you rate? (5-Excellent, 4-Very Good, 3-Good, 2-Satisfactory, 1-Should improve)

Very Good

10. Any other suggestion:

- Report Enclosed -

B. L. 124.

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Name & Signature of the Subject experts: 1.

Dr. Karimoghi

2


Dr. K. K. M. M. A.

D G VAISHNAV COLLEGE (Autonomous)

Academic Audit-Performa

Academic Year 2016-17

S.No		
1.	Name of the Department	PG & Research Department of Computer Science
2.	Year of Establishment	1987
3.	Courses offered	M.Sc(CS)-1994, M.Sc(IT)-2001
4.	Sanctioned strength	M.Sc(CS)-24, M.Sc(IT)-23
5.	Number of applications received for different courses	200
6.	Number of students admitted	M.Sc(CS): 2016-2017-96% M.Sc(IT): 2016-2017-92%
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	Yes, Curriculum is regularly revised to meet the needs of the industry, - PHP programming with MYSQL, Data Analysis with PHYTHON, DATA MINING lab using FOSS tools.
8.	Certificate/Diploma courses offered	Will offer.
9.	Student-Teacher Ratio	13:1
10.	Pass percentage (PG)	M.Sc(CS): 2016-2017-100% M.Sc(IT): 2016-2017- 100%
11.	Student counseling	P.M. DMC
12.	Records pertaining to students attendance	Maintained.


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13.	CIA records	Maintained.
14.	Records pertaining to students Performance	Maintained.
15.	Number of M.Phil and Ph.D students working at present	Nil.
16	Number of Teachers	8 + 1 P.T.
17	Number of M.Phil and PhD awarded From Department	Ph.D -12.
18	Number of Non-Teaching staff	1
19.	Number of seminars/workshops/conferences organised	Seminars: 3 Workshops: 2
20	Number of seminars/workshops/conferences attended by faculty	Encl.
21	Research Projects	Nil
22	Awards/recognition/patents	-
23	Number of publications	
24	Number of books in the department library	-
25	Infrastructure facilities (labs, instruments, seminar halls, etc.)	Lab-1
26	Records pertaining to students feedback	Encl.
27	Records pertaining to departmental activities	Maintained.
28	Extension activities	Blood donation camp.
29	Healthy practices	Training school students.
30	Annual Budget	2,55,890 18,500/- (Spent)

Head of the Department

B.L.U.

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Arumbakkam, Chennai - 600106.

Remarks by the external audit member

Name of the Department:

Date of Audit :

1. The department has enough qualified staff members to handle all classes:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

2. The demand for a particular course:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/ improvement:

3. Give your suggestions/comments for lab based courses (if available):

On par to the industries
Open Source Softwares are given high importance
which has to be appreciated.

4. Whether the question papers are according to the blue print given in the syllabus?

4.a) CIA:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No:

4.d) Comments on question paper standard:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)



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6. Overall assessment of the Department:

6. a) In terms of Results

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6.b) In terms of Teacher's quality

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. c) Infrastructure

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

- i) Lab Infrastructure has to be upgraded
- ii) The department should equip with a department library
- iii) The Staffroom facilities should be improved
- iv) The staffs can take efforts to attract foreign research from UGC, DST etc

8. SWOT ANALYSIS: (Strength, Weaknesses, Opportunities & Threat)

The syllabus of the department (CS + IT) is always having the needs of the current trends & industry needs

9. If you rate the department, how much do you rate? (5-Excellent, 4-Very Good, 3-Good, 2-Satisfactory, 1-Should improve)

4

10. Any other suggestion:

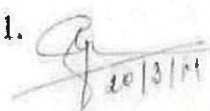
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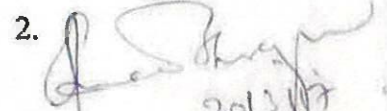


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Name & Signature of the Subject experts: 1.


20/3/14

2. 
20/3/14

Dr. (Mrs). D. GLADIS, M.C.A., M.Phil., (B.Ed.),
ASSOCIATE PROFESSOR,
DEPARTMENT OF COMPUTER SCIENCE,
PRESIDENCY COLLEGE (AUTONOMOUS),
CHENNAI - 600 005

ANANTHI SHESHASAYEE, M.C.A., M.Phil., M.Ed.,
ASSOCIATE PROFESSOR & HEAD
RESEARCH DEPT. OF COMPUTER SCIENCE,
SAID-S-MILLATH GOVT. COLLEGE FOR WOMEN (A),
ANNASALAI, CHENNAI - 600 002

D G VAISHNAV COLLEGE (Autonomous)

Academic Audit-Proforma

Academic Year 2016-17

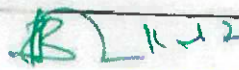
S.No		
1.	Name of the Department	PG
2.	Year of Establishment	1987
3.	Courses offered	MCA
4.	Sanctioned strength	Shift 1-30; shift 2-30
5.	Number of applications received for different courses	150
6.	Number of students admitted	30(shift1-20 & shift2-10)
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	Yes
8.	Certificate/Diploma courses offered	-
9.	Student-Teacher Ratio	13:1
10.	Pass percentage (PG)	100
11.	Student counseling	Yes
12.	Records pertaining to students attendance	Yes
13.	CIA records	Maintained
14.	Records pertaining to students Performance	Maintained



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15.	Number of M.Phil and Ph.D students working at present	Nil
16	Number of Teachers	7
17	Number of M.Phils and Ph.Ds awarded	07 (includes all universities)
18	Number of Non-Teaching staff	2
19.	Number of seminars/workshops/conferences organised	5
20	Number of seminars/workshops/conferences attended by faculty	10
21	Research Projects	Minor project completed Dr.T.Santhanam Major Project completed Dr.S.Santhosh Baboo,
22	Awards/recognition/patents	-
23	Number of publications	56
24	Number of books in the department library	No department library
25	Infrastructure facilities (labs, instruments, seminar halls, etc.)	Lab-1
26	Records pertaining to students feedback	Available
27	Records pertaining to departmental activities	Available
28	Extension activities	Trained corporation school students


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 Vaishnav College
 Arumbakkam, Chennai - 600106.

29	Healthy practices	Meditation classes conducted
30	Annual Budget	22,000


Head of the Department

Remarks by the external audit member

Name of the Department: MCA

Date of Audit : 20/03/2017

1. The department has enough qualified staff members to handle all classes:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4 Staff Qualified
3 Not Qualified

2. The demand for a particular course:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/ improvement:

3. Give your suggestions/comments for lab based courses (if available):

Lab facility to be upgraded.
The Dept already offers latest Technology.

4. Whether the question papers are according to the blue print given in the syllabus?

4.a) CIA: Yes.

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:



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Arumbakkam, Chennai - 600106.

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No: *NIL*

4.d) Comments on question paper standard:

Excellent (5) Very Good (4) ☒ Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) Very Good (4) ☒ Good (3) Satisfactory (2) Should Improve (1)

6. Overall assessment of the Department:

6. a) In terms of Results

Excellent (5) Very Good (4) ☒ Good (3) Satisfactory (2) Should Improve (1)

6.b) In terms of Teacher's quality

Excellent (5) ☒ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. c) Infrastructure

Excellent (5) Very Good (4) ☒ Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

- i) *only available staff members should be appointed.*
- ii) *Certificate courses should be offered.*
- iii)
- iv)
- iv)

8. SWOT ANALYSIS: (Strength, Weaknesses, Opportunities & Threat)

- S - *Syllabus is up dated as per Industry norms.*
- W - *College can follow Govt norms to maintain Stock Register.*
- O - *placements for students.*
- T - *Lateral Entry Admissions.*

9. If you rate the department, how much do you rate? (5-Excellent, 4-Very Good, 3-Good, 2-Satisfactory, 1-Should improve) ☒

[Signature]
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Arumbakkam, Chennai - 600106.

10. Any other suggestion: The format of Academic Audit is inappropriate to assess the performance of Department. It should be changed according to the UGC norms.

Name & Signature of the Subject experts: 1.

2.

①

 20/3/17

Dr. C. POTHU VENKATESWARARAO
Dean & Head,
Ph.D. Research Dept of Computer Science
Presidency College, Chennai - 5.

②

 20/3/17

(Dr. P.V. KUMARA GOWD)
Head & Dy. Director
Gurunathan College
Velachery Chennai - 42.



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Arumbakkam, Chennai - 600106.

D G VAISHNAV COLLEGE (Autonomous)

Academic Audit-Proforma

Academic Year 2016-17

S.No		
1.	Name of the Department	SCHOOL OF MANAGEMENT MBA
2.	Year of Establishment	1995
3.	Courses offered	MBA FULL TIME
4.	Sanctioned strength	60
5.	Number of applications received for different courses	190
6.	Number of students admitted	60
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	Yes. The specialisation offered to U.M.B.A students is as per the requirements of the Industry.
8.	Certificate/Diploma courses offered	- No.
9.	Student-Teacher Ratio	120 : 6.
10.	Pass percentage (UG & PG)	
11.	Student counseling	Yes. - Done.
12.	Records pertaining to students attendance	Yes - Maintained.
13.	CIA records	Yes - Recorded.
14.	Records pertaining to students Performance	Yes. Evaluated.



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15.	Number of M.Phil and Ph.D students working at present	NIL
16	Number of Teachers	06.
17	Number of M.Phils and Ph.Ds awarded	NIL
18	Number of Non-Teaching staff	01.
19.	Number of seminars/workshops/conferences organised	National conference - 1. National Symposium - 1
20	Number of seminars/workshops/conferences attended by faculty	
21	Research Projects	-
22	Awards/recognition/patents	-
23	Number of publications	
24	Number of books in the department library	3,500.
25	Infrastructure facilities (labs, instruments, seminar halls, etc.)	Computer lab, Video conferencing Hall, Auditorium.
26	Records pertaining to students feedback	Yes. Enclosed
27	Records pertaining to departmental activities	Yes. Enclosed.
28	Extension activities	Yes. done
29	Healthy practices	Yes. Practised.
30	Annual Budget	Submitted.



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Head of the Department

28/3/17

Remarks by the external audit member

Name of the Department: SCHOOL OF MANAGEMENT, Dg Vaishnav
Date of Audit : 21/3/17 College,
Chennai.

1. The department has enough qualified staff members to handle all classes:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

2. The demand for a particular course:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/ improvement:

3. Give your suggestions/comments for lab based courses (if available):

4. Whether the question papers are according to the blue print given in the syllabus?

4.a) CIA:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No:

4.d) Comments on question paper standard:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)



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Vaishnav College
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6. Overall assessment of the Department:

6. a) In terms of Results

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. b) In terms of Teacher's quality

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. c) Infrastructure

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

- i) Latest Edition of books to be purchased for dept. library.
- ii) Computer Lab to be upgraded with latest version.
- iii) Amplification approval for the newly appointed faculty to be obtained from UOM.
- iv) CCTV cam to be installed.
- Faculty - student ratio to be maintained for

8. SWOT ANALYSIS: (Strength, Weaknesses, Opportunities & Threat)

- curriculum & pedagogy which v. faculty can handle with ease.
- more Sr's
- W → Infrastructure to be at par with other 8 schools in Chennai.
- O → centrally located in the city & can get more input.

9. If you rate the department, how much do you rate? (5-Excellent, 4-Very Good, 3-Good, 2-Satisfactory, 1-Should improve)

T- Competition from other B-schools

4 - V. Good

10. Any other suggestion:

- Industry - Institute Interaction to be made strong.
- Skill based workshops to be arranged to be the NCIR of the budding students
- Admin Staff for B-school to be appointed.

Name & Signature of the Subject experts: 1.

2. (Dr. S. KESAVAN)

Dr. N. N. NARAYAN
DIRECTOR
N. E. S. INSTITUTE
MANAGEMENT
PETER ROAD
ROZAPET
CHENNAI

PRINCIPAL
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Vaishnav College
Arumbakkam, Chennai - 600106
21/3/17
SRM
B SCHOOL
SEM UNIVERSITY

D.G VAISHNAV COLLEGE (AUTONOMOUS)

CHENNAI 600 106

ACADEMIC AUDIT-PERFORMA 2016-17

S.No		
1	Name of the Department	Social Work
2	Year of Establishment	1989
3	Courses Offered	M.A. Social Work with HRM Specialization only
4	Sanctioned Strength	40
5	Number of Applicants received for different courses	M.A. Social Work Applications Received in 2016 - 172
6	Number of students admitted	39 Students admitted in 2016-2017
7	IS Curriculum based on the needs of the industry? IF Yes, Furnish the details whether curriculum design is job oriented? IF so mention	Yes, Industry Alumni are Stakeholders of the Department Board of Studies.
8	Certificate/Diploma Courses Offered	HR Analytics (In tie up with Madras Management Association)
9	Student-Teacher Ratio	18.75/1 as per the student's enrollment.
10	Pass percentage (UG & PG)	100% till last year 2016
11	Student Counseling	Yes, Given by Ms. Priya, Counselor from Children's Hospital, Egmore.
12	Records pertaining to students performance	Nicely Maintained and uploaded in the system
13	CIA Records	Maintained properly with valid records.
14	Records Pertaining to student Attendance	Maintained with records
15	Number of M.Phil and PhD Students working at present	NIL
16	Number of Teachers	<ul style="list-style-type: none">• Full Time : 4• Part Time : 3
17	Number of M.Phil's and PhD's Awarded	NIL
18	Number of Non-Teaching Staff	NIL
19	Number of Seminars/ Workshops/Conferences organized	<ul style="list-style-type: none">• Once in a year - TANTHRA• One HRD Out Reach Program• One Department OBT Program
20	Number of Seminars/Workshops/Conferences attended by faculty	7 Nos. List Maintained
21	Research Projects	NIL
22	Awards/recognition/patents	NIL
23	Number of Publications	NIL

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24	Number of books in the Department Library	273 Books
25	Infrastructure Facilities (labs, instruments, seminar halls, etc.)	Good But not sufficient to accommodate entire sanctioned strength students.
26	Records pertaining to Students feedback	Through Performa Maintaining records
27	Records pertaining to departmental activities	<ul style="list-style-type: none"> • Annual Report- Faculty Record • Skill Lab Report • Out Reach Program Report • Video Coverage
28	Extension activities	Yes, CSR Program at HYUNDAI Plant like HAPPY Move.
29	Healthy Practices	<ul style="list-style-type: none"> • Guest Lectures by Department Alumni • Orientation by Industrial Experts- Schwing Stetter.
30	Annual Budget	Yes, They Had

Subject Experts:

1. *J. Chandrasekar*
8/3/2017
(J. CHANDRASEKAR).

2. *S. Sudhakar*
(S. Sudhakar Sca.)

8th March 2017.

Sudhakar
Head of the Department



B.L.L.

PRINCIPAL
Dwaraka Doss Goverdhan Doss
Vaishnav College
Arumbakkam, Chennai - 600106.

Remarks by the external audit member

Name of the Department : Social Work

Date of Audit : 08.03.2017

1. The Department has enough qualified staff members to handle all classes

- ☐ Excellent
- ☒ **Very good**
- ☐ Good
- ☐ Satisfactory
- ☐ Should Improve.

2. The Demand for a particular Course:

- ☒ **Excellent**
- ☐ Very good
- ☐ Good
- ☐ Satisfactory
- ☐ Should Improve.

Give Suggestions/ Improvement: We recommend to offer add-on or additional Courses for the students.

3. Give your Suggestions/ Comments for Lab Based Courses (if Available): NA

4. Whether the question papers are according to the blue print given in the syllabus? YES.

4.a) CIA:

- ☒ **Excellent**
- ☐ Very good
- ☐ Good
- ☐ Satisfactory
- ☐ Should Improve.

4.b) Semester:

- ☒ **Excellent**
- ☐ Very good
- ☐ Good
- ☐ Satisfactory
- ☐ Should Improve.

4.c) if any deviation is noted please mention the code



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4.d) Comments on the question paper standard:

- ☒ **Excellent**
- ☐ Very good
- ☐ Good
- ☐ Satisfactory
- ☐ Should Improve

5. Maintenance of documents in the department

- ☐ Excellent
- ☐ Very good
- ☒ **Good**
- ☐ Satisfactory
- ☐ Should Improve

6. Overall Assessment of the Department:

6.a) In terms of Results

- ☐ Excellent
- ☒ **Very good**
- ☐ Good
- ☐ Satisfactory
- ☐ Should Improve

6.b) In terms of Teacher's quality


- ☒ **Excellent**
- ☐ Very good
- ☐ Good
- ☐ Satisfactory
- ☐ Should Improve

6.c) Infrastructure

- ☐ Excellent
- ☐ Very good
- ☒ **Good**
- ☐ Satisfactory
- ☐ Should Improve

7. In your opinion the department has to concentrate on:

- I. Faculty Publications.
- II. Department Research and Consultancy Projects
- III. Separate Seminar Hall and Adequate Classrooms


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- IV. To encourage the students to participate more number of extracurricular activities/events.
- V. Appoint more number of faculties to manage the Department Effectively.
8. SWOT Analysis: (Strengths, Weakness, Opportunities & Threats)
- Strength:** Curriculum, Dept. Activities, Placement, FW Records.
- Weakness:** NO Sufficient Space for accommodating Entire students.
- Opportunities:** To introduce more number of Add on Courses.
- Threats:** Insufficient faculty strength, not having other Specialization in Social Work.
9. If you rate the department, how much do you rate?
- ☐ Excellent
 - ☒ **Very good**
 - ☐ Good
 - ☐ Satisfactory
 - ☐ Should Improve
10. Any other Suggestions:
- ☐ We strongly recommend to have / to appoint full time/ permanent or Regular Faculty to the department.
 - ☐ We strongly recommend to offer other specialization of Social Work to the students rather offering only HRM.



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DG VAISHNAV COLLEGE (AUTONOMOUS)

ACADEMIC AUDIT 2016-2017

DEPARTMENT OF SOCIAL WORK

Expert Committee Members:

1. J. Chandrasekar

Assistant Professor,
Department of Social Work (Aided)
Madras School of Social Work
32, Casa Major Road, Egmore,
Chennai- 600 008.

2. S. Sundharsan

Assistant Professor,
Department Representative- IQAC
Department of Social Work (Aided)
Madras Christian College
Chennai.

Strengths of the Department:

1. Placement is excellent in the department.
2. Student-Teacher relationship is good in nature
3. Teaching practices and methodologies are well established.
4. Field work attendance and reporting pattern are maintained in systematic manner.
5. Co-ordination and the feeling among the department faculties are very satisfactory.
6. Maintenance of attendance is good and properly communicated to the student.

Areas of Concern:

1. Recommended to take up funded projects and consultancies.
2. As per the UGC/University guidelines, we request to appoint minimum of eight permanent/regular/full time faculties for the department.
3. Required sufficient class room to accommodate the sanctioned strength to the students.
4. We strongly recommend in getting the University Qualification approval for the faculties.
5. Improving the technological support to the students in the department.
6. Increasing the focus of Publications in the department.



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7. Starting Student's Association in the department to strengthen the student involvement and participation in structured manner.

Suggested Future Directions of the Department:

1. Develop into a Research Department offering M.Phil Programmes.
2. Strengthening the department activities in conducting various Training Programmes as an Outreach activity.

J. Chandrasekar
J. Chandrasekar 8/3/2017

S. Sudharsan
S. Sudharsan 8/3/2017

B. L. U. L.

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Chennai – 600 106

Academic Audit – Proforma

Academic Year 2016 – 17

Sl.No		
1	Name of the Department	Department of B.Com (Honours)
2	Year of Establishment	2011
3	Courses Offered	B.Com (Honours) – UG
4	Sanctioned Strength	40
5	Number of Applications received for different courses	Academic Year 2015 – 16 - 165 Applications Academic Year 2016 – 17 - 156 Applications
6	Number of students admitted	2015 Batch – 34 2016 Batch – 40
7	Is curriculum based on the needs of the industry? If Yes, Furnish details whether curriculum designed is Job Oriented? If So mention	Yes. Subjects Taught (Job Oriented) 1. E-Commerce 2. Corporate Communication 3. Accounting Standards 4. Security Analysis & Portfolio Management Industrial Exposure 1. Internship in all 5 Semesters. 2. Case Study Analysis. 3. Industrial Visits
8	Certificate / Diploma Courses Offered	No
9	Student Teacher Ratio	30 : 1
10	Pass Percentage	2011 Batch – 90.91% 2012 Batch – 100.00% 2013 Batch – 97.22%
11	Student Counseling	Yes. Parent Teacher 1) Interaction held every semester after the declaration of results.

1

R. Suresh

(Signature)

(Signature)

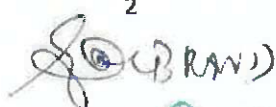
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		2) Career Guidance offered to Final Year Students through Placement Cell 3) Higher Education counseling offered through Faculty members
12	Records pertaining to students attendance	Maintained Electronically and Manually
13	CIA Records	1. Original CIA Records submitted to COE Office 2. Back Up Records available in the department
14	Records pertaining to Students performance	Consolidated results available (Results GALLEY)
15	Number of M.Phil and Ph.D students working at present	No
16	Number of Teachers	1 (Advisor & Head) 3 (Full Time) 3 (Part – Time)
17	Number of M.Phil. and Phd's awarded	Not Applicable
18	Number of Non-Teaching Staff	No
19	Number of Seminars / Workshops/ Conferences organized	No
20	Number of Seminars / Workshops/ Conferences attended by faculty	No
21	Research Projects	Not Applicable
22	Awards/ Recognition/patents	Not Applicable
23	Number of Publications	No
24	Number of books in the department library	No Departmental Library (Central Library Facility is available)
25	Infrastructure Facilities (Labs, Instruments, Seminar Halls, etc.,)	Department Desktop – 1 Departmental Printer – 1
26	Records pertaining to students feedback	Available
27	Records pertaining to departmental	1. NAAC Reports

R. Srinivasan









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	activities & Records	2. Autonomy Extension Committee Reports 3. Inspection Commission Review 4. Affiliation Commission Reports 5. Board of Studies Records 6. Internship Profiles / Records 7. Student's Personal Profile 8. Previous Year Question Papers 9. Parent Teacher Meeting Records
28	MOU's & Consultancy Services	MOU's entered by the department with (11) 1) Voltas Limited 2) SBI life Insurance 3) Chololungma Consultancy Services Pvt. Ltd. 4) Saint Gobain India Pvt. Ltd 5) Magnum Clothing Pvt. Ltd. 6) AMK Solutions Pvt. Ltd. 7) FLYJAC Logistics Pvt. Ltd. 8) India Impex Logistics Pvt. Ltd. 9) Hariharan Associates, Chartered Accountants 10) Muthukumar Associates, Chartered Accountants 11) Hillstone Granites Private Limited
29	Extension Activities	Carried out by students through NCC, NSS, YRC, Consumer Club, etc.,
30	Healthy Practices	1) Question Banks prepared by faculty members and circulated to students 2) Guest Lectures from Industry to bridge the gap between the theory and practice 3) Parent – Teacher Interaction
31	Annual Budget	Rs.2,12,000/-
32	Remarks by External Audit Members	Annexure – 1

1.  (R. S. RAM) 2.
External Audit Members

Head of the Department

3

Dr. RAVI T. S.



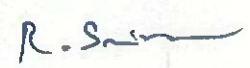
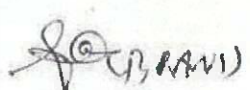
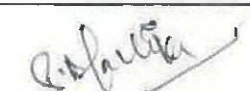

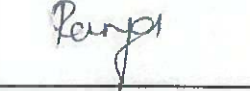


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Report of the Academic Audit of Department of B.Com (Honours)
Observations and Recommendation of the Subject Experts

Annexure - 1

Date of Meeting	15 th March, 2017 (Wednesday)
Venue	Department of B.Com (Honours)
Time	11.45 A.M

Members Present :

Sl.No	Name	Designation	Signature
1	Prof.S. Seshadrinathan	Advisor & Head, Department of B.Com (Honours), D G Vaishnav College	
2	Dr.A.V.S. Raamkumar	Assistant Professor, Department of B.Com (Honours) D G Vaishnav College	
3	Sri.R.Sriram External Expert - I	Head of the Department, Department of Business Administration, RKM Vivekanada College (Autonomous), Mylapore, Chennai	
4	Dr. T.S.Ravi External Expert - II	Assistant Professor & Head, Post Graduate & Research Department of Commerce, DRBCC Hindu College, Pattabiraman, Chennai	
5	Smt.M.Mallika	Assistant Professor, Department of B.Com (Honours) D G Vaishnav College	
6	Smt. M.Renuka	Assistant Professor, Department of B.Com (Honours) D G Vaishnav College	
7	Smt.T.R.Ramya	Assistant Professor,(Part-Time) Department of B.Com (Honours) D G Vaishnav College	
8	Sri.Rakesh Shankar R	Assistant Professor,(Part-Time) Department of B.Com (Honours) D G Vaishnav College	
9	Sri.P.Jayakumar	Assistant Professor,(Part-Time) Department of B.Com (Honours) D G Vaishnav College	







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The Subject Experts conducted an exhaustive and an in-depth audit of the academic activities of the Department of B.Com (Honours) and following observations are note-worthy

(1) Board of Studies & Examination Records

SL.No	Particulars of Records	Yes / No	Observations / Recommendations
1	Copy of Syllabus Academic Year 2011 – 2012 Academic Year 2012 – 2013 Academic Year 2013 – 2014 Academic Year 2014 – 2015 Academic Year 2015 – 2016 Academic Year 2016 – 2017	Yes Yes Yes Yes Yes Yes	<ul style="list-style-type: none"> No Change in syllabus for the Academic Year 2016 – 17 Changes have been incorporated from the ensuing Academic Year 2017 - 18
2	Examination Results April 2012, November 2012 April 2013, November 2013 April 2014, November 2014 April 2015, November 2015 April 2016, November 2016	Yes Yes Yes Yes Yes	<ul style="list-style-type: none"> Consolidated Results (GALLEY) maintained by the Department for Each Session Wise.
3	Previous Examination Question Papers November 2013 November 2014 April 2015 November 2015 April 2016 November 2016	Yes Yes Yes Yes Yes Yes	
Recommendations: <p>(1) The Results GALLEY shall be maintained in SOFT Copy in order to facilitate reference for a long lasting period.</p> <p>(2) Question papers relating to practical subjects (Problem oriented) can be solved and be published by the Department to improve the performance of the students.</p>			

R. Srinivasan

B. Lal

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2
S. S. Srinivasan

S. S. Srinivasan

(2) Student's Database & Internship Profiles:

Sl.No	Particulars of Records	Yes / No	Observations / Recommendations
1	Student's Profile 2011 Batch 2012 Batch 2013 Batch 2014 Batch 2015 Batch 2016 Batc	Yes Yes Yes Yes Yes Yes	<ul style="list-style-type: none"> Student's Profile relating to Personal Info, Objectives and Cumulative records is maintained well. It is highly appreciated with regard to the maintenance of the profile.
2	Internship Profiles 2012 Batch 2013 Batch 2014 Batch 2015 Batch 2016 Batch	Yes Yes Yes Yes	<ul style="list-style-type: none"> Cumulative records are maintained with regard to individual candidate for all 6 Semesters. Information regarding organization particulars, project particulars is available for ready reference.
3	Student's Group Mail	Yes	Communication to students is made through group e-mail. It saves time and cost. 2014 Batch – honorsdgv@gmail.com 2015 Batch – honorsdgv34@gmail.com 2016 Batch – honorsdgv2016@gmail.com The concept of GROUP Mail ID is highly appreciated. The communication can be extended to parents by creating a Parent Group.
4	Parent – Teacher's Meeting / Counseling	Yes	<ul style="list-style-type: none"> Conducted once in a semester Parents are informed about the student's performance, behavior, Examination results and progress. Proper career guidance and placement guidance is also offered.

R. Srinivasan

B. L. H.

Dr. RAVI. S. S.

S. S. Srinivasan

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(3) Memorandum of Understanding (MOU)'s & Industrial Visit:

Sl.No	Particulars of Records	Yes / No	Observations / Recommendations
1	Original MOU's (11 Companies)	Yes	<ul style="list-style-type: none">The Initiative of the Department to enter into MOU with companies for Industry – Academic co-ordination is much appreciated.
2	Industrial Visit	No	


(4) Industrial Guest Lectures


The Department organizes Guest Lectures inviting experts from the industry. Organizing Industrial Lectures is to be organized as a part of the Curriculum. The Guest Lectures organized during the year are as follows:

Sl.No	Title of Guest Lecture	Speaker
1	Financial Management – An Practical Overview	Sri. Deepak Row, Senior Manager, Standard Chartered Bank
2	Accounting Standards	S. Vignesh CA Finalist
3	Service Tax & VAT	CA. K.Shriram, Chartered Accountant

(5) Departmental Records

Sl.No	Particulars of Records	Yes / No	Observations / Recommendations
1	NAAC Reports	Yes	Maintained Well & Exhaustive
2	Autonomy Extension Reports	Yes	
3	Inspection Commission Review	Yes	
4	Affiliation Commission Reports	Yes	

1. 
R. SRIRAM.
External Audit Members

2. 
Dr. RAVI T.S.
Head of the Department

Remarks by the external audit member

Name of the Department: B. Com. (Honours)

Date of Audit : 15.03.2017.

1. Do you think the department has enough staff members to handle all classes?
Yes/No

2. If the demand for a particular course is less,

Give the reasons you observed:

Give suggestions for improvement:

3. Give your suggestions/comments for lab based courses (if available):

4. Whether the question papers are according to the blue print given in the syllabus?

CIA—Yes/No

Semester—Yes/No

If any deviation is noted please mention the code and Question paper No.

Comments on question paper standard

5. Whether the department is maintaining documents properly? YES.

6. Overall assessment of the Department:

In terms of Results (UG)

Excellent -

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B. L. K. L.

J. G. R. R. V. V.

J. G. R. R. V. V.

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In terms of Teacher's quality

V. Good.

Infrastructure

V. Good.

7. In your opinion the department has to concentrate on:


- i) signing MoUs with Listed Companies.
- ii) technology enabled. teaching-learning.
- iii)
- iv)
- iv)

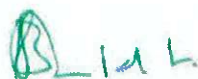
8. SWOT ANALYSIS: (Strength, Weaknesses, Opportunities & Threat)

Refer Annexure 1.

9. If you rate the department, how much do you rate? (5-Excellent, 4-Good, 3-Better, 2-Bad, 1-Should improve) ✓

Name & Signature of the Subject experts: 1. R. Srinivasan.
(R. SRIRAM)

2.  (DR. RAVI. P. S.)





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Remarks by the external audit member

Name of the Department: B.Com (Honours)

Date of Audit : 15-03-17

1. The department has enough qualified staff members to handle all classes:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

2. The demand for a particular course:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/ improvement:

3. Give your suggestions/comments for lab based courses (if available):

Not Applicable.

4. Whether the question papers are according to the blue print given in the syllabus?

4.a) CIA:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No:

4.d) Comments on question paper standard:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

R. Srinivasan

B. L. S.

J. R. Ravi

J. S. Srinivasan

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6. Overall assessment of the Department:

6. a) In terms of Results

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6.b) In terms of Teacher's quality

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

6. c) Infrastructure

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

- i) signing MoUs with Listed companies
- ii) technology enabled teaching - learning
- iii)
- iv)
- iv)

8. SWOT ANALYSIS: (Strength, Weaknesses, Opportunities & Threat)

Refer Annexure 1.

9. If you rate the department, how much do you rate? (5-Excellent, 4-Very Good, 3-Good, 2-Satisfactory, 1-Should improve)

10. Any other suggestion:

Name & Signature of the Subject experts: 1. R. SRIRAM

R. Sriram

2. Dr. Ravi T.S.

Dr. RAVI T.S.

B. Doss

J. S. S. S.

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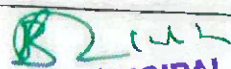
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D G VAISHNAV COLLEGE (Autonomous)

Academic Audit-Proforma

Academic Year 2016-17

S.No		
1.	Name of the Department	Mathematics (Shift II)
2.	Year of Establishment	2011
3.	Courses offered	B.Sc. (Mathematics with Computer Applications)
4.	Sanctioned strength	45
5.	Number of applications received for different courses	232
6.	Number of students admitted	B.Sc, Mathematics with Computer Applications : 38 Male: 28 Female: 10
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	B.Sc Maths with Computer Applications curriculum has been framed taking into account the needs of the industries that are hiring mathematical and computational programmers, the requirements for their jobs, as well as matching the requirements for them to join higher education.
8.	Certificate/Diploma courses offered	Nil
9.	Student-Teacher Ratio	25:1
10.	Pass percentage (UG)	Available with the dept
11.	Student counseling	Done
12.	Records pertaining to students attendance	Available with the dept
13.	CIA records	Available with the dept
14.	Records pertaining to students Performance	Available with the dept.
15.	Number of M.Phil and Ph.D students working at present	Not applicable
16.	Number of Teachers	11
17.	Number of M.Phils and Ph.Ds awarded	Nil


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18	Number of Non-Teaching staff	Nil
19.	Number of seminars/workshops/conferences organised	Nil
20	Number of seminars/workshops/conferences attended by faculty	Four
21	Research Projects	Nil
22	Awards/recognition/patents	Nil
23	Number of publications	Nil
24	Number of books in the department library	Nil
25	Infrastructure facilities (labs, instruments, seminar halls, etc.)	Lab is being shared with computer Department
26	Records pertaining to students feedback	Available with the dept.
27	Records pertaining to departmental activities	Available with the dept.
28	Extension activities	Guest lectures by eminent professors from Institutes of higher learning.
29	Healthy practices	Yoga classes conducted by external experts.
30	Annual Budget	Rs 12000/-


Head of the Department



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Vaishnav College

Arumbakkam, Chennai - 600106,

Remarks by the external audit member

Name of the Department: **Mathematics – Shift II**

Date of Audit :

1. Do you think the department has enough staff members to handle all classes? **Yes**
2. If the demand for a particular course is less, **Not Applicable**

Give the reasons you observed:

Give suggestions for improvement:

3. Give your suggestions/comments for lab based courses (if available):

A Separate Lab is recommended for B.Sc. Mathematics with computer applications course.

4. Whether the question papers are according to the blue print given in the syllabus?

CIA—Yes

Semester—Yes

If any deviation is noted please mention the code and Question paper No.

Comments on question paper standard -- **Nil**

5. Whether the department is maintaining documents properly? **Yes**

6. Overall assessment of the Department:

In terms of Results (UG) : A lot of scope for improvement.

In terms of Teacher's quality: Teachers are well trained.

Infrastructure: Good

7. In your opinion the department has to concentrate on:

Separate computer Lab exclusively for B.Sc. Mathematics with computer Applications course is recommended as it involves computer based papers.



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8. SWOT ANALYSIS: (Strength, Weaknesses, Opportunities & Threat)

1. The proposed lab may be equipped with mathematical software like MATLAB, LATEX, SPSS, MATHEMATICA, SCIENTIFIC WORD

2. Cream of mathematics students generally opt for professional courses. Most of our students are choosing B.Sc. Mathematics course in Arts and Science College as a last resort. This may be a kind of threat a basic science courses which forms the base for most of the researches carried out including in the field of engineering and medical sciences.

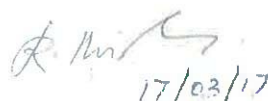
9. If you rate the department, how much do you rate? (5-Excellent, 4-Good, 3-Better, 2-Bad, 1-Should improve) 4. Good

Name & Signature of the Subject experts:

1. Dr. P. P. ULAGANATHAN,
Associate professor,
Department of Mathematics,
S.I.V.E.T. College,
Chennai 600 073.


17/3/17

2. Dr. R. THIRUMALAISAMY
Associate professor,
Department of Mathematics,
Government Arts College, Nanadanam
Chennai 600 035.


17/03/17




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DG VAISHNAV COLLEGE (Autonomous)

Academic Audit-Proforma

Academic Year 2016-2017

1. Name of the Department	PHYSICS
2. Year of establishment	MSc (Physics) - 2000-2001, BSc (PCA)- 2011-2012
3. Course offered	MSc (Physics), BSc (Physics with Computer Applications)
4. Sanctioned strength	PG - 26 , UG - 30
5. No. of application received for different courses	PG -63 , PCA -88
6. Number of students admitted	PG -26 , UG- 30
7. Is curriculum based on the needs of the industry? If yes, furnish the details. Whether curriculum design is job oriented? If so mention	Yes, the curriculum is job oriented. The students of B.Sc (PCA) gain knowledge of both Physics and Computer science. Computers today are unavoidable part of development. So a knowledge of computer along with Physics will improve the efficiency and high quality of students. M.Sc. (Physics) course offers the students a wide range of knowledge in Physics starting from Classical mechanics to Microcontrollers. The majority of microcontrollers in use today are embedded in other machinery, such as automobiles, telephones, appliances, and peripherals for computer systems. The choice of the papers given to the students are based on industry needs, like Electronics, Microprocessors and Microcontrollers etc.
8. Certificate/Diploma courses offered	Nil
9. Student-Teacher Ratio	92:10 for UG. 42:11 for PG
10. Pass Percentage (UG & PG)	I-UG 57%, II-UG 61%, III-UG 74%, I- PG 78%, II-PG 93%
11. Student counselling	The College has an exclusive student counselling centre to provide counselling for students.
12. Records pertaining to students attendance	1. Attendance registers maintained, 2. OD and ML form maintained 

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**Dwaraka Doss Goverdhan Doss
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29. Healthy practices	The Dept. has started a Facebook Account, WhatsApp account called OMICRON for sharing information. Staff members take initiative to help the poor students to pay their fees. Outgoing students donate books for their juniors.
30. Annual Budget	Details Enclosed

Subject Experts:

1. Dr. G. ANBALAGAN

Professor,
Department of Nuclear Physics,
University of Madras,
Guindy Campus,
Chennai-25


18/3/2017


Head of the Department
Dr. D. Shyamala
Associate Professor

1. Dr. R. MOHAN KUMAR

Assistant Professor,
Department of Physics
Presidency College,
Triplicane, Chennai-05


18/3/17



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13. CIA records	Three CIA tests conducted in a semester out of which the best two will be selected.
14. Records pertaining to the students performance	Prizes received by students enclosed
15. Number of M.Phil. and Ph.D. students working at present	Nil
16. Number of Teachers	10+2(PT)
17. Number of M.Phil. and Ph.Ds. awarded	Nil
18. Number of Non-Teaching staff	3
19. Number of seminars/workshops/conferences organised	1- Introduction to Quantum Mechanics- Dr.S.V.M.Sathyanarayana, Assistant Professor ,Pondicherry University
20. Number of seminars/workshops/conferences attended by faculty	Dr. Z. Delci-1, Ms B.Shyaja-1, Ms K.Laavanya-2 Ms K. Gomathi-1 Ms A.Ramya-1
21. Research Projects	Nil
22. Awards/recognition/patents	Nil
23. Number of publications	Nil
24. Number of books in the Department Library	788 books
25. Infrastructure facilities(labs, instruments, seminar halls, etc.	The Department has been provided with an excellent laboratory and state of art equipment. (Details enclosed). The Department also has Wi-Fi connectivity. GyanDarshan Audio/Video theatre in the College can be used to conduct seminars. Two seminar halls are provided in the Krishna block.
26. Records pertaining to students feedback	File enclosed
27. Records pertaining to Departmental activities	Department inaugurated an Physics Association -OMICRON
28. Extension activities	Dr. P. ARULARASAN is commissioned as a LIEUTENANT in NCC Infantry Wing of DG Vaishnav College. He has won the prestigious Director General Baton presented by DG NCC at Officer's Training Academy Kamptee, Nagpur. He has donated blood in The Annual Blood Donation Camp organized by our college. Students volunteered to help in Vardah cyclone. Students have also participated in Blood Donation camp organised in our college.


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Remarks by External Audit Member

Name of the Department:

Date of Audit:

1. The department has enough qualified staff members to handle all classes:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

2. The demand for a particular course:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Give suggestion/improvement:

3. Give your suggestions/comments for lab-based courses (if available):

Placement oriented computer languages like .NET,
Testing can be included for software applications.

4. Whether the question papers are according to the blue print given in the syllabus?

a. CIA:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

b. Semester:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

c. If any deviation is noted please mention the code and Question paper no:

Not applicable

d. Comments on question paper standard:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)



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6. Overall assessment

a. In terms of results

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

b. In terms of teachers quality

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

c. Infrastructure

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

7. In our opinion the department has to concentrate on:


- i. Research activity and Institute grant can be encouraged
- ii. Industry collaboration and support can be improved.
- iii. Workshops, training can be initiated.
- iv. passing percentage can be improved in 1st degree.
- v. placement opportunity can be improved.

8. SWOT ANALYSIS: (Strength, Weaknesses, Opportunities & Threat)

Strength Faculty profile, Library facilities, Canteen facilities, classroom availability, amenities

Weakness - Internet facility to atleast PG students
- Computer lab should be separated with AC facilities

Opportunities Good environment to facilitate in right direction.
Exposure to all the curriculum related events.

Threat update of knowledge in curriculum. 

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9. If you rate the department, how much do you rate? (5-Excellent, 4-Very Good, 3-Good, 2-Satisfactory, 1-Should Improve) ✓


10. Any other suggestion:

- Separate building can be provided for science block.
- Research lab can be provided and created.
- Government fund can be pulled out for infrastructure facilities (FIST, UGC, CSIR...)
- Computer lab should be improved by providing room facilities.

Name & Signature of the Subject Experts:

1. **Dr. G. ANBALAGAN**

Professor,
Department of Nuclear Physics,
University of Madras,
Guindy Campus,
Chennai - 25.


18/3/2017

2. **Dr. R. MOHAN KUMAR**

Assistant Professor,
Department of Physics,
Presidency College,
Triplicane, Chennai - 05.


18/3/17.



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Academic Audit -Proforma (16.03.2017)

Academic Year 2016 - 2017

DEPARTMENT OF TAMIL LITERATURE

S.No		
1.	Name of the Department	TAMIL LITERATURE
2.	Year of Establishment	2013
3.	Courses offered	B.A. Tamil
4.	Sanctioned strength	70
5.	Number of applications received for different courses	NA
6.	Number of students admitted	First Year : 45 Second Year : 29 Third Year : 55
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	N A
8.	Certificate/Diploma courses offered	Certificate course in Tamil Computing
9.	Student - Teacher Ratio	1:70
10.	Pass percentage (UG)	92%
11.	Student counseling	Yes
12.	Records pertaining to students attendance	Yes
13.	CIA records	Yes
14.	Records pertaining to students performance	Yes
15.	Number of M.Phil and Ph.D students working at present	Not Applicable
16.	Number of Teachers	1HOD (10 Hrs) + 8 (Part Time Faculty 78 Hrs)

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17	Number of M.Phils and Ph.Ds awarded	Not Applicable
18	Number of Non-Teaching staff	Nil
19.	Number of <u>seminars</u> / workshops/ conferences organized	2 - National Seminar 1 Topic: Sitthar Ilakkiyangal - Panmuga Paarvai & International Seminar 1 Topic: Sevviyal Ilakkiyankal - Panmuga Paarvai
20	Number of seminars / workshops /conferences attended by faculty	58 Nos
21	Research Projects	Nil
22	Awards/recognition/patents	Nil
23	Number of publications	International Seminar Book - Sevviyal Ilakkiyankal - Panmuga Paarvai
24	Number of books in the department library	5000 Books (General Library)
25	Infrastructure facilities (labs, instruments, seminar halls, etc.)	Yes
26	Records pertaining to students feedback	Yes
27	Records pertaining to departmental activities	Yes
28	Extension activities	Yes
29	Healthy practices	NA
30	Annual Budget	3,00,000/-

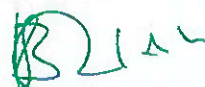
Remarks by the external audit member

Name of the Department : **B.A. TAMIL LITERATURE**

Date of Audit : 16/03/2017

1. The department has enough qualified staff members to handle all classes:

✓
Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)



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2. The demand for a particular course:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/improvement:

Media, Group Exams, Good

3. Give your suggestions/comments for lab based courses (if available):

Language Lab is most important to the Language

4. Whether the question papers are according to the blue print given in the syllabus?

4. a) CIA:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No:

N - A

4.d) Comments on question paper standard:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. Overall assessment of the Department :

6.a) In terms Results

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6.b) In terms of Teacher's quality

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)



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6.c) Infrastructure

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on :

i) இணைக்கப் படுத்தல்.

8. SWOT ANALYSIS :(Strength, Weaknesses, Opportunities & Threat)

பலம் (Strength)

1. மாணவர்களின் தேர்ச்சி
2. மாணவர்களின் படைப்பாற்றல் திறன் (பேச்சு, எழுத்து)
3. தகுதி வாய்ந்த பேராசிரியர்கள்
4. காலத்திற்கேற்பத் தம்மை மேம்படுத்திக் கொள்ளுதல்.

பலவீனம் (Weaknesses)

1. துறைசார் நூலக வசதி தேவை
2. கல்லூரிப் பொது நூலகத்தில் தமிழ்த்துறை நூல்கள் கூடுதலாகத் தேவை.

9. If you rate the department, how much do you rate?

(Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

10. Any other suggestion :


1. மாணவர்களின் வெற்றி விழுக்காடு மகிழ்ச்சியளிக்கிறது.
2. 'செந்தமிழ்க்கூடல்' இலக்கிய நிகழ்வு தமிழ் இலக்கியத்துறையில் பயிலும் மாணவர்களுக்குத் தமிழ்மொழி ஈடுபாட்டையும் தங்கள் திறமைகளை வளர்த்துக் கொள்ளவும் வாய்ப்பாக அமைந்துள்ளது. இந்நிகழ்வு பெருமை கொள்ளச் செய்கிறது.
3. தமிழ் இலக்கியத் துறைக்குத் தனியாக கணினி வகுப்பறை (Smart Classroom) இருந்தால் தற்போதைய காலத்தின் தேவை நிறைவாகும். மாணவர்களின் கற்றல் திறன் மேம்படும்.
4. தமிழ் இலக்கியத்துறைப் பேராசிரியர்களின் தொடர் முயற்சியும் ஈடுபாடும் துறைவளர்ச்சிக்கு வளம் சேர்க்கிறது.
5. இத்தனிக்கையின்போது பேராசிரியர்களின் திறன்களையும் மாணாக்கர்களின் கலை, கல்வி போன்ற தனித்திறன்களையும் கண்டு மகிழ்வடைந்தோம்.


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6. தேசியக் கருத்தரங்கமும் பன்னாட்டுக் கருத்தரங்கமும் இக்கல்வியாண்டில் நடத்தியிருப்பது பேராசிரியர்களின் உழைப்பு மற்றும் மொழிப்பற்றை வெளிப்படுத்துகிறது. இது கல்லூரியின் வளர்ச்சிக்குப் பெருந்துணையாக அமையும்.

7. முதுகலை மற்றும் ஆய்வியல் நிறைஞர் மேற்படிப்புகள் கொண்டு வருவது நலம். ஆய்வுத்துறையாகவும் மலர வேண்டும்.

Name & Signature of the Subject experts:


1. Prof. S.KANMANI
Head, Department of Tamil
Soka Ikeda College of arts and
science for women
Madhanangkuppam, Chennai - 99.


2. Prof. S.M. SANGAVAI
Head, Department of Tamil
DRBCCC Hindu College
Pattapiram, Chennai - 600 072.



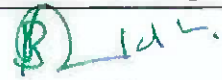
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Academic Audit-Proforma

Academic Year 2016-17

S.No		
1.	Name of the Department	B.A English
2.	Year of Establishment	2013
3.	Courses offered	English Literature
4.	Sanctioned strength	75
5.	Number of applications received for different courses	175
6.	Number of students admitted	55
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	Yes, The curriculum has been designed and structured to enhance the career opportunities of the students. The curriculum includes components in English Language Teaching, Journalism, Telecasting, and Entrepreneurship Development. The Syllabus has been revised and includes the following components: Paper on Advertising and Public Relations and English for Career.
8.	Certificate/Diploma courses offered	NIL
9.	Student-Teacher Ratio	40:1
10.	Pass percentage (UG)	Available
11.	Student counseling	The Teacher in Charge offers


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		counseling based on the performance and needs of the students.
12.	Records pertaining to students attendance	Available
13.	CIA records	Available
14.	Records pertaining to students Performance	Available
15.	Number of M.Phil and Ph.D students working at present	NA
16	Number of Teachers	5
17	Number of M.Phils and Ph.Ds awarded	NA
18	Number of Non-Teaching staff	NA
19.	Number of seminars/workshops/conferences organised	2 Guest Lecture 1 Workshop 1
20	Number of seminars/workshops/conferences attended by faculty	5
21	Research Projects	NA
22	Awards/recognition/patents	NA
23	Number of publications	5
24	Number of books in the department library	32
25	Infrastructure facilities (labs, instruments, seminar halls, etc.)	NA
26	Records pertaining to students feedback	Available
27	Records pertaining to departmental activities	Guest Lecture 1 Workshop 1
28	Extension activities	Students are actively involved in

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		Intra-Collegiate and Inter-Collegiate competitions.
29	Healthy practices	<ul style="list-style-type: none"> • The Literary Association "Mimamsa" was launched in 2016 to encourage students to showcase their skills in critical thinking and their creative abilities. • Parent Teacher interaction is ensured.
30	Annual Budget	Rs 2,50000/-

M. Jayalakshmi
Head of the Department

BLV

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Academic Audit – Performa

Academic Year 2016-17

Sl. No.		
1.	Name of the Department	Criminology & Police Administration
2.	Year of Establishment	2015
3.	Courses offered	B.A. Criminology & Police Administration
4.	Sanctioned strength	70
5.	Number of applications received for different courses	215
6.	Number of students admitted	70
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so, mention	Partly. The curriculum requires revision based on the requirements of the industry. Redrafting of the current syllabus is underway
8.	Certificate/Diploma courses offered	None
9.	Student-Teacher Ratio	57:1
10.	Pass percentage (UG)	33%
11.	Student counseling	Mentoring undertaken, as and when required
12.	Records pertaining to students attendance	Manual register & Online

1



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13.	CIA records	Yes
14.	Records pertaining to students performance	Yes
15.	Number of M. Phil and Ph.D. students working at present	None
16.	Number of Teachers	02
17.	Number of M. Phils and Ph.D.s awarded	None
18.	Number of Non-Teaching staff	None
19.	Number of Seminars/Workshops/ Conferences organized	03 (Details Enclosed)
20.	Number of Seminars/Workshops/ Conferences attended by faculty	02 Two-Day National Seminar on "Human Trafficking", The University of Madras, Chennai. One day Seminar on "Perspectives on Terrorism, Internal Security & Victims of Terrorism", The University of Madras, Chennai.
21.	Research Projects	None
22.	Awards/recognition/patents	None
23.	Number of publications by the faculty	2
24.	Number of books available for the department	75
25.	Infrastructure facilities (labs, instruments, seminar halls, etc.)	None

26	Records pertaining to students feedback	Details attached (Annexure I)
27	Records pertaining to departmental activities	Details attached (Annexure II)
28	Extension activities	Details attached (Annexure III)
29	Healthy practices	-
30	Annual Budget	Details attached (Annexure IV)
31	Remarks by the external audit member	Details attached (Annexure V)

Subject Experts:

[Signature]
32/03/17
Head of the Department

1. *[Signature]*
Dr.M.SRINIVASAN, Ph.D.,
Professor and Head
Department of Criminology
University of Madras
Chepauk, Chennai - 600 005.

2. *[Signature]*
 **Dr. S. RAMDOSS, Ph.D.,**
Assistant Professor
Department of Criminology
University of Madras
Chepauk, Chennai-600 005
INDIA

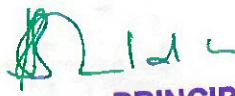
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Annexure I

Feedback Report

Three feedback forms were distributed to the students regarding the college and the faculty. Feedback was also collected from the parents regarding the college/course. A sample of 20 students took part in the feedback. Their responses were anonymous and were manually calculated. The mean score of the individual items are given below:

Sl. No.	Title of the Report	Score Secured (out of 4)
1.	Feedback of the students on college	2.7
2.	Feedback of the students on the faculty (Ms. Amrutha Karayil)	2.7
	Feedback of the students on the faculty (Mr. A. Michael Loordhu Valan)	2.7
3.	Feedback of the parents on college/course	3.3


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Remarks by the External Audit Members

1. Considering the workload it is strongly recommended that the Management should appoint atleast Two full-time faculty members and ONE part-time faculty for Physical training, drill practice etc
2. Adequate infrastructure facilities should be provided for Faculty Members.
3. Steps should also be taken to establish an exclusive Library for the Department of Criminology. The total number of books may be increased. Taking into account, the number of students pursuing Criminology course, certain Core books should be purchased in multiple copies.

minim

daydon

B21m

1. We appreciate the Management and the Faculty Members of the Department of Criminology for establishing the Criminology Students' forum - SHERLOCKS and conducting various programs of social relevance and significance.

5. As suggested earlier, the appointment of Faculty Members will enable the Department to venture into new programs like offering Certificate Courses.

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External Audit Member

Name:

Designation:

Signature:

Dr.M.SRINIVASAN, Ph.D.,
Professor and Head
Department of Criminology
University of Madras
Chepauk, Chennai - 600 005.

External Audit Member

Name:

Designation:

Signature:



Dr. S. RAMDOSS, Ph.D.,
Assistant Professor
Department of Criminology
University of Madras
Chepauk, Chennai-600 005
INDIA

D G VAISHNAV COLLEGE (Autonomous)

Academic Audit-Proforma

Academic Year 2016-17


S.No		
1.	Name of the Department	SOCIOLOGY
2.	Year of Establishment	2015
3.	Courses offered	B.A
4.	Sanctioned strength	70
5.	Number of applications received for different courses	70
6.	Number of students admitted	35
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	No
8.	Certificate/Diploma courses offered	No
9.	Student-Teacher Ratio	1 : 22
10.	Pass percentage (UG & PG)	50%
11.	Student counseling	Yes
12.	Records pertaining to students attendance	Yes maintained
13.	CIA records	Yes
14.	Records pertaining to students Performance	Yes



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15.	Number of M.Phil and Ph.D students working at present	Nil
16	Number of Teachers	Two
17	Number of M.Phils and Ph.Ds awarded	Nil
18	Number of Non-Teaching staff	Nil
19.	Number of seminars/workshops/conferences organised	—
20	Number of seminars/workshops/conferences attended by faculty	—
21	Research Projects	—
22	Awards/recognition/patents	—
23	Number of publications	—
24	Number of books in the department library	81 books in the College Library
25	Infrastructure facilities (labs, instruments, seminar halls, etc.)	Yes
26	Records pertaining to students feedback	Yes
27	Records pertaining to departmental activities	Yes
28	Extension activities	old age Home visit
29	Healthy practices	Student's forum
30	Annual Budget	enclosed


Head of the Department


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Remarks by the external audit member

Name of the Department: Sociology

Date of Audit : 16.3.17.

1. The department has enough qualified staff members to handle all classes:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

5

2. The demand for a particular course:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/ improvement:

3. Give your suggestions/comments for lab based courses (if available):

—

4. Whether the question papers are according to the blue print given in the syllabus?

4.a) CIA:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No:

4.d) Comments on question paper standard:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

B. L. Doss

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6. Overall assessment of the Department:

6. a) In terms of Results

Excellent (5) Very Good (4) ☒ Good (3) Satisfactory (2) Should Improve (1)

6.b) In terms of Teacher's quality

Excellent (5) ☒ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. c) Infrastructure

Excellent (5) Very Good (4) ☒ Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

- i) Requires more faculty
- ii) Better infrastructure
- iii) Reduction of fee structure because there is no necessity of lab
- iv)
- iv)

8. SWOT ANALYSIS: (Strength, Weaknesses, Opportunities & Threat)

Strength - Faculty, Discipline, communication skills, Course content
Weaknesses - Focus of syllabus,
Opportunities - Field visits Threats - Nil

9. If you rate the department, how much do you rate? (5-Excellent, 4-Very Good, 3-Good, 2-Satisfactory, 1-Should improve)

4 - very good

10. Any other suggestion:

Name & Signature of the Subject experts: 1.

Dr Sudha kishnakumar


16/3/17

2.

Dr. P. SRITHARAN


16/03/17



PRINCIPAL

Dwaraka Doss Goverdhan Doss
Vaishnav College
Arumbakkam, Chennai - 600106.

D G VAISHNAV COLLEGE (Autonomous)

Academic Audit-Proforma

Academic Year 2016-17

S.No		
1.	Name of the Department	TOURISM + TRAVEL MANAGEMENT
2.	Year of Establishment	2015
3.	Courses offered	B.A. TOURISM + TRAVEL MANAGEMENT
4.	Sanctioned strength	70 (each year)
5.	Number of applications received for different courses	50
6.	Number of students admitted	2015 - 8 2016 - 23
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	YES
8.	Certificate/Diploma courses offered	NIL
9.	Student-Teacher Ratio	15:1 (30:2)
10.	Pass percentage (UG & PG)	YES
11.	Student counseling	YES
12.	Records pertaining to students attendance	YES
13.	CIA records	YES
14.	Records pertaining to students Performance	YES

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Arumbakkam, Chennai - 600106.

15.	Number of M.Phil and Ph.D students working at present	NIL
16	Number of Teachers	2 - 1, H.O.D 1, Asst Professor
17	Number of M.Phils and Ph.Ds awarded	NIL
18	Number of Non-Teaching staff	NIL
19.	Number of seminars/workshops/conferences organised	1 seminar Maderas Day
20	Number of seminars/workshops/conferences attended by faculty	2 workshops 3 conferences.
21	Research Projects	NIL
22	Awards/recognition/patents	NIL
23	Number of publications	NIL
24	Number of books in the department library	NIL
25	Infrastructure facilities (labs, instruments, seminar halls, etc.)	SEMINAR HALLS.
26	Records pertaining to students feedback	YES
27	Records pertaining to departmental activities	YES
28	Extension activities	YES
29	Healthy practices	YES
30	Annual Budget	YES



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 Arumbakkam, Chennai - 600106.


 15/3/17

Head of the Department

Remarks by the external audit member

Name of the Department: DEPARTMENT OF TOURISM & TRAVEL MANAGEMENT

Date of Audit : 18/03/2017

1. The department has enough qualified staff members to handle all classes:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1) ✓

2. The demand for a particular course:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) ✓ Should Improve (1)

Give suggestions/ improvement:

NEED MORE ADVERTISEMENT FOR THE COURSE.

3. Give your suggestions/comments for lab based courses (if available):

NIL

4. Whether the question papers are according to the blue print given in the syllabus?

4.a) CIA:

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No:

4.d) Comments on question paper standard:

Excellent (5) Very Good (4) Good (3) ✓ Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) Very Good (4) Good (3) ✓ Satisfactory (2) Should Improve (1)

B. D. S.

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Vaishnav College

Arumbakkam, Chennai - 600106.

6. Overall assessment of the Department:

6. a) In terms of Results

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1) ✓

6.b) In terms of Teacher's quality

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1) ✓

6. c) Infrastructure

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1) ✓

7. In your opinion the department has to concentrate on:

- i) Additional Faculty Member required to handle the classes.
- ii) To organise an Education tour.
- iii) Required Library books & Journals related to tourism & Hospitality mgmt.
- iv) updation of curriculum
- iv) Concentrate on Seminars / Workshop / conferences.

8. SWOT ANALYSIS: (Strength, Weaknesses, Opportunities & Threat)

ENCLOSED.

9. If you rate the department, how much do you rate? (5-Excellent, 4-Very Good, 3-Good, 2-Satisfactory, 1-Should improve) ✓

10. Any other suggestion:

Required qualified staff for the department.
Practical Personality Development classes
will help the students for their future.

Name & Signature of the Subject experts: 1. Mrs. J. GEETHAPRIYA 2. Mrs. S. ESWARI

B.L.V.

PRINCIPAL
Dwaraka Doss Goverdhan Doss
Vaishnav College
Chakkam, Chennai - 600106.

Mrs. J. GEETHAPRIYA, M.T.A., M.Phil.,
Head & Assistant Professor
Department of Tourism and Travel Management,
Anna Adarsh College for Women
Chennai - 600 040.



S. ESWARI
Head of the Department
Department of Geography,
Tourism and Travel Management
Madras Christian College,
Tambaram, Chennai - 59.

DG VAISHNAV COLLEGE

833, E.V.R. Periyar High Road, Arumbakkam, Chennai, Tamil Nadu 600106

REMARKS BY THE EXTERNAL AUDIT MEMBER

STRENGTH :-

- Frequent field visits to tourism places will motivate the students.
- Students are encouraged to attend various Seminars / Workshops and Conferences held in various Colleges.
- Modern teaching methodology adopted in the department is most appreciable.
- Encouraging the students to attend tourism trade fairs & cultural events within and outside the college to enhance their skill required for the Industry.

WEAKNESS :-

- Faculty member ratio have to improved according to the workload.
- Certificate courses related to tourism have to be introduced.
- Bridge course has to be conducted to improve the pass percentage.

Geethapriya

Mrs. J. GEETHAPRIYA M.T.A, M.Phil.
Anna Adarsh College for Women,
Anna Nagar West,
Chennai - 600040

Mrs. J. GEETHAPRIYA, M.T.A., M.Phil.,
Head & Assistant Professor
Department of Tourism and Travel Management
Anna Adarsh College for Women
Chennai - 600 040.

BLW

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Vaishnav College
Arumbakkam, Chennai - 600106.

S. Eswari
18/3/2017

Mrs. ESWARI S M.SC, M.PHIL
Madras Christain College
Tambaram East,
Chennai-600059

S. ESWARI
Head of the Department
Department of Geography,
Tourism and Travel Management
Madras Christian College,
Tambaram, Chennai - 59.

DG VAISHNAV COLLEGE

833, E.V.R. Periyar High Road, Arumbakkam, Chennai, Tamil Nadu 600106

REMARKS BY THE EXTERNAL AUDIT MEMBER

OPPORTUNITIES :-

- MOU's has to be signed with the leading travel related companies/Hospitality Industries.
- Introduce students exchange programme in National / International Colleges and universities.
- Certificate courses in Foreign Languages will help to get into the industry.

THREAT :-

- Students strength have to be increased.
- Pass percentage have to be improved in all the subjects includes Languages and English.

[Signature]

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Vaishnav College
Arumbakkam, Chennai - 600106.

[Signature]

Mrs. J. GEETHAPRIYA M.T.A., M.Phil.
Anna Adarsh College for Women,
Anna Nagar West,
Chennai - 600040

Mrs. J. GEETHAPRIYA, M.T.A., M.Phil.,
Head & Assistant Professor
Department of Tourism and Travel Management,
Anna Adarsh College for Women
Chennai - 600 040.

[Signature]
18/3/2017

Mrs. ESWARI S M.SC., M.PHIL
Madras Christain College
Tambaram East,
Chennai-600059



S. ESWARI
Head of the Department
Department of Geography,
Tourism and Travel Management
Madras Christian College,
Tambaram, Chennai - 59.

D G VAISHNAV COLLEGE (Autonomous)


Chennai 600 106

Academic Audit-Proforma

Academic Year 2016-17

S. No:	Particulars	Details
1.	Name of the Department	Accounting & Finance
2.	Year of Establishment	2015
3.	Courses offered	B.Com (Accounting & Finance)
4.	Sanctioned strength	1 st Year: 70 and 2 nd Year: 70
5.	Number of applications received for different courses	586 Nos.
6.	Number of students admitted	1 st Year: 70 and 2 nd Year: 59
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	The syllabus has been redrafted to suit the needs of the industry. New subjects and topics have been added. Revised syllabus submitted to COF's Office.
8.	Certificate/Diploma courses offered	None
9.	Student-Teacher Ratio	70:1
10.	Pass percentage (UG & PG)	NA
11.	Student counseling	Yes
12.	Records pertaining to students attendance	Both Manual & Online
13.	CIA records	Yes
14.	Records pertaining to students performance	Yes

15.	Number of M.Phil and Ph.D students working at present	NA
16	Number of Teachers	2 – Teachers 1 – Advisor
17	Number of M.Phils and Ph.Ds awarded	NA
18	Number of Non-Teaching staff	None
19.	Number of seminars/workshops/conferences organised	None
20	Number of seminars/workshops/conferences attended by faculty	None
21	Research Projects	None
22	Awards/recognition/patents	None
23	Number of publications	Details attached (Annexure I)
24	Number of books in the department library	-
25	Infrastructure facilities (labs, instruments, seminar halls, etc.)	Smart Class Room – 2 Nos
26	Records pertaining to students feedback	Details attached (Annexure II)
27	Records pertaining to departmental activities	Details attached (Annexure III)
28	Extension activities	None
29	Healthy practices	-
30	Annual Budget	Rs. 1,27000 (Annexure IV)


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 Vaishnav College
 Arumbakkam, Chennai - 600106.


 D. G. VAISHNAV
 Advisor & Head
 Department of B Com (Accounting & Finance)
 D. G. VAISHNAV COLLEGE
 Arumbakkam, Chennai-600 106.

Remarks by the external audit member

Name of the Department: **B.Com (Accounting & Finance)**

Date of Audit : **17/03/2017**

1. The department has enough qualified staff members to handle all classes:

✓
Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

2. The demand for a particular course:

✓
Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/ improvement:

3. Give your suggestions/comments for lab based courses (if available): NA

4. Whether the question papers are according to the blue print given in the syllabus?

4.a) CIA:

✓
Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

✓
Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No: —

4.d) Comments on question paper standard:

✓
Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

✓
Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. Overall assessment of the Department:

6. a) In terms of Results

Excellent (5) Very Good (4) [✓] Good (3) Satisfactory (2) Should Improve (1)

6.b) In terms of Teacher's quality

Excellent (5) [✓] Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. c) Infrastructure

[✓] Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

- i) Workshops, seminars & other activities.
- ii) More number of Publications by Faculty.
- iii) Improving the Pass Percentage.
- iv)
- iv)

8. SWOT ANALYSIS: (Strength, Weaknesses, Opportunities & Threat)

STRENGTH - Advisor of the Department
Quality of the Teachers.
Infrastructure - Especially Smart Classrooms.

Opportunities - To conduct Seminars.

9. If you rate the department, how much do you rate? (5-Excellent, 4-Very Good, 3-Good, 2-Satisfactory, 1-Should improve)

Excellent.

10. Any other suggestion:

Provision for Departmental Library.

Name & Signature of the Subject experts: 1. Dr K. GIRIDA.

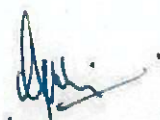


4

K. Girida
17/3/17

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Vaishnav College
Arumbakkam, Chennai - 600106.


Dr. G. VARDAKSHMI
Asst. Professor,
Dept of Computer Science
Anna University
Chennai.

D G VAISHNAV COLLEGE (Autonomous)

Academic Audit-Proforma

Academic Year 2016-17

S.No		
1.	Name of the Department	Interior Design & Decor
2.	Year of Establishment	2015
3.	Courses offered	B.Sc.,
4.	Sanctioned strength	50
5.	Number of applications received for different courses	74
6.	Number of students admitted	38
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	Yes
8.	Certificate/Diploma courses offered	No
9.	Student-Teacher Ratio	56:2 ; 28:1
10.	Pass percentage (UG & PG)	1st UG - 25 2nd UG - 22.22
11.	Student counseling	No
12.	Records pertaining to students attendance	Yes
13.	CIA records	Yes
14.	Records pertaining to students Performance	Yes

B. L. L.

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Arumbakkam, Chennai - 600106.

15.	Number of M.Phil and Ph.D students working at present	Nil
16	Number of Teachers	1. Head & Asst Professor (2) 2. Asst Professor
17	Number of M.Phils and Ph.Ds awarded	Nil
18	Number of Non-Teaching staff	Nil
19.	Number of seminars/workshops/conferences organised	(1) Workshop
20	Number of seminars/workshops/conferences attended by faculty	Shagufta - (2, 0, 1) Kartiga - (2, 2, 0)
21	Research Projects	Nil
22	Awards/recognition/patents	Nil
23	Number of publications	Shagufta (2)
24	Number of books in the department library	Nil
25	Infrastructure facilities (labs, instruments, seminar halls, etc.)	Lab - 1 Drafting Lab Seminar hall (1)
26	Records pertaining to students feedback	
27	Records pertaining to departmental activities	1. Wall Mural 2. Orientation Celebration 3. Visit to Kanchipuram Art exhibition
28	Extension activities	Yes
29	Healthy practices	Yes
30	Annual Budget	Yes

Sybil

Head of the Department

B. L. M. L.

PRINCIPAL
Dwaraka Doss Goverdhan Doss
Vaishnav College
Arumbakkam, Chennai - 600106.

Remarks by the external audit member

Name of the Department: B.Sc., INTERIOR DESIGN & DECOR

Date of Audit : 17.03.17

1. The department has enough qualified staff members to handle all classes:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

2. The demand for a particular course:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/ improvement: Need more publicity

3. Give your suggestions/comments for lab based courses (if available):

For the dept separate autocad lab is must
or else Computer Science dept should allot
Practical hour for AutoCAD class.

4. Whether the question papers are according to the blue print given in the syllabus?

4.a) CIA: University blue print has been modified by
Previous faculty.

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No:

4.d) Comments on question paper standard: Objectives need to be include
in Question Paper.

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)



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Arumbakkam, Chennai - 600106.

6. Overall assessment of the Department:

6. a) In terms of Results

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6.b) In terms of Teacher's quality

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. c) Infrastructure

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

- i) Choice based Credit System standards should be followed
- ii) One practical for one semester is essential.
- iii) More seminars and workshops can be conducted
- iv)
- iv)

8. SWOT ANALYSIS: (Strength, Weaknesses, Opportunities & Threat)

Creative Art works (Visual art in seminar hall) & their exhibitions are the highlights of the dept. Enhancement in syllabus can bring better opportunities. If computer lab is there career will be good one.

9. If you rate the department, how much do you rate? (5-Excellent, 4-Very Good, 3-Good, 2-Satisfactory, 1-Should improve)


Hard work of the faculty is appreciable.

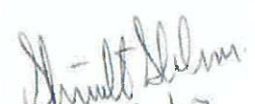
10. Any other suggestion: Create more awareness about

the existence of the course. It is essential at this point that COE and the management form a strong policy on the syllabus pattern being followed from this semester.

Name & Signature of the Subject experts: 1. V. MEEVA 2. SHAISTA SHABNUR


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Arumbakkam, Chennai - 600106.


17/3/17


17/3/17

D G VAISHNAV COLLEGE (Autonomous)

Academic Audit-Proforma

Academic Year 2016-17

S.No		
1.	Name of the Department	PSYCHOLOGY
2.	Year of Establishment	2015
3.	Courses offered	B.Sc. PSYCHOLOGY
4.	Sanctioned strength	50
5.	Number of applications received for different courses	90
6.	Number of students admitted	41
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	UNIVERSITY SYLLABUS IS FOLLOWED
8.	Certificate/Diploma courses offered	PSYCHODRAMA
9.	Student-Teacher Ratio	57 : 2
10.	Pass percentage (UG & PG)	2015 - 2018 = 70.6 % 2016 - 2019 = 66.6 %
11.	Student counseling	YES
12.	Records pertaining to students attendance	YES
13.	CIA records	YES
14.	Records pertaining to students Performance	YES



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**Dwaraka Doss Goverdhan Doss
Vaishnav College
Arumbakkam, Chennai - 600106.**

15.	Number of M.Phil and Ph.D students working at present	NONE
16	Number of Teachers	2
17	Number of M.Phils and Ph.Ds awarded	NONE
18	Number of Non-Teaching staff	NONE
19.	Number of seminars/workshops/conferences organised	2 SEMINARS
20	Number of seminars/workshops/conferences attended by faculty	1 CONFERENCE (MULTI LEVEL LEARNING)
21	Research Projects	NONE
22	Awards/recognition/patents	NONE
23	Number of publications	NONE
24	Number of books in the department library	NONE
25	Infrastructure facilities (labs, instruments, seminar halls, etc.)	YES
26	Records pertaining to students feedback	YES
27	Records pertaining to departmental activities	YES
28	Extension activities	YES
29	Healthy practices	YES
30	Annual Budget	YES

LL gth

B L L L.

Head of the Department

PRINCIPAL
Dwaraka Doss Goverdhan Doss
Vaishnav College
Arumbakkam, Chennai - 600106.

Remarks by the external audit member

Name of the Department: *Psychology*

Date of Audit : *20.3.17*

1. The department has enough qualified staff members to handle all classes:

Excellent (5) Very Good (4) Good (3) ☒ Satisfactory (2) Should Improve (1)

2. The demand for a particular course:

Excellent (5) Very Good (4) Good (3) ☒ Satisfactory (2) Should Improve (1)

Give suggestions/ improvement:

→ Network with schools offering Humanities

→ conducting psychology expo to create awareness about Deptt college

3. Give your suggestions/comments for lab based courses (if available):

→ one more lab of same kind can be added

→ The Number of apparatus should be increased

4. Whether the question papers are according to the blue print given in the syllabus?

4.a) CIA:

Excellent (5) Very Good (4) ☒ Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

Excellent (5) ☒ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No:

4.d) Comments on question paper standard:

Excellent (5) Very Good (4) ☒ Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) Very Good (4) ☒ Good (3) Satisfactory (2) Should Improve (1)

B. L. L.

PRINCIPAL

Dwaraka Doss Goverdhan Doss
Vaishnav College
Arumbakkam, Chennai - 600106.

6. Overall assessment of the Department:

6. a) In terms of Results

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. b) In terms of Teacher's quality

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. c) Infrastructure

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

- i) Results - Pass Percentage.
- ii) Admission - creating Publicity.
- iii) Number of Faculty has to be increased.
- iv) One more Lab. Lab assistant^{has} to be appointed.
- iv) Increase Number of Psychological testing materials

8. SWOT ANALYSIS: (Strength, Weaknesses, Opportunities & Threat)

STRENGTH: INFRASTRUCTURE

OPPORTUNITIES: SYLLABUS RELATED TO HUMAN STUDIES

WEAKNESSES: RESULTS

THREAT: -

9. If you rate the department, how much do you rate? (5-Excellent, 4-Very Good, 3-Good, 2-Satisfactory, 1-Should improve)

3 - Good.

10. Any other suggestion:

Name & Signature of the Subject experts: 1. Y. Vijayanthimala 2. Shakti - name
(DR. Y. VIJAYANTHIMALA) CHARTERED LAKSHMANAN
RM)

B212

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D G VAISHNAV COLLEGE (Autonomous)

Academic Audit-Proforma

Academic Year 2016-17

S.No		
1.	Name of the Department	Journalism and Mass Communication
2.	Year of Establishment	2015
3.	Courses offered	M.A.
4.	Sanctioned strength	40
5.	Number of applications received for different courses	10
6.	Number of students admitted	7
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	Yes
8.	Certificate/Diploma courses offered	-
9.	Student-Teacher Ratio	1 : 4
10.	Pass percentage (UG & PG)	PG: 100%
11.	Student counseling	Yes
12.	Records pertaining to students attendance	Maintained by COE
13.	CIA records	Maintained in the dept.
14.	Records pertaining to students Performance	"



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15.	Number of M.Phil and Ph.D students working at present	—
16	Number of Teachers	4
17	Number of M.Phils and Ph.Ds awarded	—
18	Number of Non-Teaching staff	—
19.	Number of seminars/workshops/conferences organised	—
20	Number of seminars/workshops/conferences attended by faculty	3
21	Research Projects	—
22	Awards/recognition/patents	—
23	Number of publications	—
24	Number of books in the department library	Over 200
25	Infrastructure facilities (labs, instruments, seminar halls, etc.)	Well Equipped
26	Records pertaining to students feedback	Attached.
27	Records pertaining to departmental activities	Maintained at the dept.
28	Extension activities	PR Campaign
29	Healthy practices	Compulsory Reading
30	Annual Budget	20,00,000/-

BLU -


Head of the Department

PRINCIPAL
Dwaraka Doss Goverdhan Doss
Vaishnav College
Aṛumbakkam, Chennai - 600106.

Remarks by the external audit member

Name of the Department: Journalism / Mass Communication - PG
Visual Communication - UG

Date of Audit : 22/3/17

1. The department has enough qualified staff members to handle all classes:

☒ Excellent (5) ☒ Very Good (4) ☐ Good (3) ☐ Satisfactory (2) ☐ Should Improve (1)

2. The demand for a particular course:

Excellent (5) ☒ Very Good (4) ☐ Good (3) ☐ Satisfactory (2) ☐ Should Improve (1)

Give suggestions/ improvement:

3. Give your suggestions/comments for lab based courses (if available):

Must- Start

4. Whether the question papers are according to the blue print given in the syllabus?

4.a) CIA:

☒ Excellent (5) ☒ Very Good (4) ☐ Good (3) ☐ Satisfactory (2) ☐ Should Improve (1)

4.b) Semester:

☒ Excellent (5) ☒ Very Good (4) ☐ Good (3) ☐ Satisfactory (2) ☐ Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No: —

4.d) Comments on question paper standard:

Excellent (5) ☒ Very Good (4) ☐ Good (3) ☐ Satisfactory (2) ☐ Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) ☒ Very Good (4) ☐ Good (3) ☐ Satisfactory (2) ☐ Should Improve (1)



PRINCIPAL

Dwaraka Doss Goverdhan Doss
Vaishnav College
Arumbakkam, Chennai - 600106.

6. Overall assessment of the Department:

6. a) In terms of Results

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6.b) In terms of Teacher's quality

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. c) Infrastructure

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

i) CSR activity

ii) Internship

iii)

iv)

iv)

8. SWOT ANALYSIS: (Strength, Weaknesses, Opportunities & Threat)

S - Faculty

W - NIL

O - Equipments and technical staff

T - Competition colleges

9. If you rate the department, how much do you rate? (5-Excellent, 4-Very Good, 3-Good, 2-Satisfactory, 1-Should improve)

5

BLK

10. Any other suggestion:

Students must go for a
internship

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Name & Signature of the Subject experts: 1.

Mrs. V. Selvakumari
Asst. Prof.
Dept. of Visual
Communication
SRM Arts and
Science
Kattankulathur

2. Mr. Prayadeesh
Asst. Prof.
Dept. of Visual
Communication
Asian Memorial
College

D G VAISHNAV COLLEGE (Autonomous)

Academic Audit-Proforma

Academic Year 2016-17

S.No		
1.	Name of the Department	English
2.	Year of Establishment	1964
3.	Courses offered	Foundation English Soft Skills
4.	Sanctioned strength	NA
5.	Number of applications received for different courses	NA
6.	Number of students admitted	NA
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	Yes. The curriculum has been designed with the intent to enhance the communicative competency of the students focusing on the various life skills like leadership, intra and interpersonal skills, personality development, positive thinking apart from the basic LSRWskills
8.	Certificate/Diploma courses offered	NA
9.	Student-Teacher Ratio	NA
10.	Pass percentage (UG & PG)	available
11.	Student counseling	Yes. Counseling is offered based on the performance and the needs of the students
12.	Records pertaining to students attendance	available
13.	CIA records	available



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14.	Records pertaining to students Performance	available
15.	Number of M.Phil and Ph.D students working at present	NA
16	Number of Teachers	7
17	Number of M.Phils and Ph.Ds awarded	NA
18	Number of Non-Teaching staff	NA
19.	Number of seminars/workshops/conferences organised	—
20	Number of seminars/workshops/conferences attended by faculty	7
21	Research Projects	NA
22	Awards/recognition/patents	NA
23	Number of publications	4
24	Number of books in the department library	364
25	Infrastructure facilities (labs, instruments, seminar halls, etc.)	NA
26	Records pertaining to students feedback	Available
27	Records pertaining to departmental activities	<ul style="list-style-type: none"> • Talent Hunt: An exclusive programme for the I UG students to identify talent among them and to enthuse them to participate in competitions. Students actively take part in the event that comprise of debate, quiz, essay-writing.


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28	Extension activities	Active participation in extra-curricular and extension activities of the college.
29	Healthy practices	<p>The department has published its own textbooks for the I & II UG Foundation English course based on the new and improved syllabus introduced in 2010-11.</p> <ul style="list-style-type: none"> • I UG - Resonance (I and II) • II UG - Lifescapes (I and II) <p>Syllabus revised in the year 2013-2014 and new textbooks were published.</p> <ul style="list-style-type: none"> • I UG - Spring (I and II) • II UG - Ascent (I and II)
30	Annual Budget	Rs. 1, 50,000 (approx.)

ghomdiallllll Raw
Head of the Department

B. D. D.

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Remarks by the external audit member

Name of the Department: ENGLISH.

Date of Audit : 22nd March 2014.

1. The department has enough qualified staff members to handle all classes:

✓
Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

2. The demand for a particular course:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/ improvement:

N.A.

3. Give your suggestions/comments for lab based courses (if available):

N.A.

4. Whether the question papers are according to the blue print given in the syllabus?

4.a) CIA:

✓
Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

✓
Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No: None.

4.d) Comments on question paper standard:

✓
Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

✓
Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)



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6. Overall assessment of the Department:

6. a) In terms of Results

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6.b) In terms of Teacher's quality

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. c) Infrastructure

Excellent (5) Very Good (4) Good (3) Satisfactory (2) ✓ Should Improve (1)

7. In your opinion the department has to concentrate on:

- i) Language Lab: $\frac{1}{3}^{\text{rd}}$ of the student strength and First Generation
- ii) Exclusive Smart Classroom for the Department.
- iii) —
- iv) —
- v) —

8. SWOT ANALYSIS: (Strength, Weaknesses, Opportunities & Threat)

Strength: Faculty well qualified, syllabus balanced & updated,
Weakness: Infrastructure needs a lot of improvement.

9. If you rate the department, how much do you rate? (5-Excellent, 4-Very Good, 3-Good, 2-Satisfactory, 1-Should improve)

10. Any other suggestion:

50% of the staff do not have Ph.D and they should be motivated to pursue research.

Name & Signature of the Subject experts: 1. Dr. G. KALVIKIRASH 2. Dr. K. VENKATARAMANA R



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Arumbakam, Chennai - 600 106.

Academic Audit -Proforma (15.03.2017)

Academic Year 2016 - 2017


DEPARTMENT OF TAMIL (PART I)

SHIFT I & SHIFT II

S.No		
1.	Name of the Department	TAMIL (PART I)
2.	Year of Establishment	1964
3.	Courses offered	<u>SHIFT I</u> 1.B.A. Economics 2.B.Com A, B & C 3.B.Com CS 4.B.Sc Maths MPC & MAN 5.B.Sc Physics 6.B.Sc Chemistry 7.B.Sc Botany <u>SHIFT II</u> 1.B.A. Tamil 2. B.A. English 3.B.A. Economics 4. B.A. Business Economics 5. B.A. Criminology & Police Administration 6. B.A. Tourism & Travel Management 7. B.A. Sociology 8.B.Com A, B, C & D 9. B.Com (Bank Management) 10.B.Com CS A, B & C 11.B.Com (Hons.) 12.B.Com (Accounting & Finance) 13. B.B.A.

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		14. B.C.A 15. B.Sc Bio - Chemistry 16. B.Sc Bio - Technology 17. B.Sc Computer Science 18. B.Sc Visual Communication 19. B.Sc Mathematics with Computer Application 20. B.Sc Physics with Computer Application 21. Interior Design & Décor 22. B.Sc Psychology
4.	Sanctioned strength	4000 (Shift I & Shift II - Apx)
5.	Number of applications received for different courses	N A
6.	Number of students admitted	478 (Shift I) 1169 (Shift II) for First Year Part I Tamil 193 (Shift I) 694 (Shift II) for First Year Basic Tamil 374 (Shift I) 556 (Shift II) for Second Year Part I Tamil
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	N A
8.	Certificate/Diploma courses offered	NIL
9.	Student - Teacher Ratio	1:70
10.	Pass percentage (UG)	89%
11.	Student counseling	Yes
12.	Records pertaining to students attendance	Yes
13.	CIA records	Yes
14.	Records pertaining to students performance	Yes
15.	Number of M.Phil and Ph.D students working at present	Not Applicable
16.	Number of Teachers	Shift I - 92 Hours 1(HOD 12 Hrs) + 5 (Full Time Faculty 80 Hrs)


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		Shift II - 9 Full Time Faculty
17	Number of M.Phils and Ph.Ds awarded	Not Applicable
18	Number of Non-Teaching staff	Nil
19.	Number of <u>seminars</u> / workshops/ conferences organized	2 - National Seminar 1 Topic: Sitthar Ilakkiyangal - Panmuga Paarvai & International Seminar 1 Topic: Sevviyal Ilakkiyankal - Panmuga Paarvai
20	Number of seminars / workshops /conferences attended by faculty	58 Nos
21	Research Projects	Nil
22	Awards/recognition/patents	Nil
23	Number of publications	International Seminar Book - Sevviyal Ilakkiyankal - Panmuga Paarvai
24	Number of books in the department library	5000 Books (General Library)
25	Infrastructure facilities (labs, instruments, seminar halls, etc.)	Yes
26	Records pertaining to students feedback	Yes
27	Records pertaining to departmental activities	Yes
28	Extension activities	Yes
29	Healthy practices	NA
30	Annual Budget	4,85,000/-

Remarks by the external audit member

Name of the Department : Tamil

Date of Audit : 15/03/2017

1. The department has enough qualified staff members to handle all classes:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)



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2. The demand for a particular course: *N.A.*

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/improvement:

3. Give your suggestions/comments for lab based courses (if available) :

N.A.

4. Whether the question papers are according to the blue print given in the syllabus?

4. a) CIA:

Excellent (~~5~~) *✓* Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

Excellent (~~5~~) *✓* Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No:

N.A.

4.d) Comments on question paper standard:

Excellent (~~5~~) *✓* Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

Excellent (~~5~~) *✓* Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. Overall assessment of the Department :

6.a) In terms Results

Excellent (~~5~~) *✓* Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6.b) In terms of Teacher's quality

Excellent (~~5~~) *✓* Very Good (4) Good (3) Satisfactory (2) Should Improve (1)



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6.c) Infrastructure

Excellent (5) ~~Very~~ Good (4) Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on :

i) கொண்டகப்பட்டுகள்.

8. SWOT ANALYSIS :(Strength, Weaknesses, Opportunities & Threat)

பலம் (Strength)

1. மாணவர்களின் தேர்ச்சி
2. மாணவர்களின் படைப்பாற்றல் திறன் (பேச்சு, எழுத்து)
3. தகுதி வாய்ந்த பேராசிரியர்கள்
4. காலத்திற்கேற்பத் தம்மை மேம்படுத்திக் கொள்ளுதல்.

பலவீனம் (Weaknesses)

1. தமிழ்த்துறை இடவசதியில் சற்றுக் கூடுதல் கவனம் தேவை
2. துறைசார் நூலக வசதி தேவை
3. துறைசார்ந்த நூல்கள் கூடுதலாகத் தேவை.

9. If you rate the department, how much do you rate?

(Excellent (5) ~~Very~~ Good (4) Good (3) Satisfactory (2) Should Improve (1)

10. Any other suggestion :

1. கல்லூரியின் சிறப்பு - பெருமை என்பது மாணவர்களின் வெற்றிச் சதவீதத்தைக் கொண்டே அமையும். அந்த வகையில் இக்கல்லூரி மாணவர்களின் சாதனை மகிழ்ச்சியளிக்கின்றது. எங்களின் பாராட்டுகள்.

2. மாணவர்களை இலக்கியத்துறையில் ஈடுபாடு கொள்ளச் செய்யும் வகையில் இலக்கிய இன்பம் நிகழ்வை ஏற்பாடு செய்து நடத்தி வருவது துறை சார்ந்த நிகழ்ச்சிக்கு மேலும் பெருமை சேர்க்கின்றது.

3. தமிழ்த்துறைப் பேராசிரியர்களின் தொடர் முயற்சி அவர்களை மேலும் மேலும் வளர்த்து வருவதோடு தமிழ்த்துறைக்கு வளமை சேர்க்கின்றது.

4. இத்தணிக்கையின்போது தமிழ்த்துறைப் பேராசிரியர்கள் மற்றும் மாணவர் பலரின் தனித்திறமையை அறிந்து மகிழ்ந்தோம்.



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5. பேராசிரியர்களின் கூட்டுமுயற்சிக்கும் விடாமுயற்சிக்கும் எடுத்துக்காட்டாக தேசியக் கருத்தரங்கமும் பன்னாட்டுக் கருத்தரங்கமும் இக்கல்வியாண்டில் நடத்தியிருப்பது எங்களை மகிழ்ச்சியில் ஆழ்த்தியது.

6. தமிழ்த்துறையில் எல்லாத் திறனும் படைத்த முனைவர் பட்டம் பெற்ற பேராசிரியர்கள் மிகுதியும் இருப்பதாலும் இளங்கலைத்தமிழ் பயிலும் மாணவர்கள் இருப்பதாலும் முதுகலையும் (M.A.,) ஆராய்ச்சித் துறையும் (M.Phil., Ph.D.,) அறிமுகப்படுத்துவது காலத்தின் கட்டாயமாக அமைகின்றது. இதனைக் கருத்தில் கொள்ள வேண்டுகிறோம்.

Name & Signature of the Subject experts:

1.

ச. கனகலட்சுமி
15/3/17
முனைவர். ச. கனகலட்சுமி, எம்.ஏ., எம்.பி.ல., பிஎச்.டி.,
இணைப் பேராசிரியர் & தலைவர்
தமிழ்த்துறை
கொ. கந்தகவாமி நாயுடு ஆடவர் கல்லூரி
அண்ணாநகர், சென்னை - 600 102

2. உம.கி. காமாட்சி

உம.கி. காமாட்சி
15/03/17
மேதாநிபர் முனைவர்
உம.கி. காமாட்சி
769, எம்.பி.ல., பிஎச்.டி.,
தமிழ்த்துறை தலைவர்
கொ. கந்தகவாமி நாயுடு ஆடவர் கல்லூரி
அண்ணாநகர் - 600 102.

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DAY COLLEGE
(SHIFT-I)

D G VAISHNAV COLLEGE (Autonomous)

Academic Audit-Proforma

Academic Year 2016-17

S.No		
1.	Name of the Department	HINDI
2.	Year of Establishment	1964
3.	Courses offered	FOUNDATION COURSES
4.	Sanctioned strength	155 + 60
5.	Number of applications received for different courses	N/A
6.	Number of students admitted	155
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	Yes, Journalism, Translation & Functional Hindi Courses are added in curriculum. Journalist, Translator & Any Central & State Govt. Jobs based on HINDI.
8.	Certificate/Diploma courses offered	NIL
9.	Student-Teacher Ratio	50 : 1
10.	Pass percentage (UG & PG)	I yr - 83% II yr - 87%
11.	Student counseling	Yes, Regularly.
12.	Records pertaining to students attendance	Attendance Register Online
13.	CIA records	Records are maintained in Register (Hard copy)
14.	Records pertaining to students Performance	Records are maintained in Register & Certificates are filed.

12/1

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15.	Number of M.Phil and Ph.D students working at present	NIL
16	Number of Teachers	04 (02+02)
17	Number of M.Phils and Ph.Ds awarded	All faculty are Ph.D holders.
18	Number of Non-Teaching staff	NIL
19.	Number of seminars/workshops/conferences organised	NIL
20	Number of seminars/workshops/conferences attended by faculty	Dr. Manoj K.S - 04 Dr. Ashok D - 05 Dr. Sonil P - NIL Dr. Manoj D - NIL
21	Research Projects	NIL
22	Awards/recognition/patents	NIL
23	Number of publications	06
24	Number of books in the department library	380
25	Infrastructure facilities (labs, instruments, seminar halls, etc.)	PC, Projector & Seminar Hall
26	Records pertaining to students feedback	Data base
27	Records pertaining to departmental activities	Records are maintained through files.
28	Extension activities	1. Inter department - HINDI DAY 2. Inter Collegiate - Dr. P. P. Teaching students about Handwriting, Grammar & Spoken.
29	Healthy practices	
30	Annual Budget	60,000/-

BLIL

6/10/17

Head of the Department

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Arumbakkam, Chennai - 600106.

Remarks by the external audit member

Name of the Department: HINDI

Date of Audit : 21.03.2017

1. The department has enough qualified staff members to handle all classes:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

2. The demand for a particular course:

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/ improvement:

The department can teach basic Hindi as NME & SKB

3. Give your suggestions/comments for lab based courses (if available):

HINDI Language Lab is not available.

4. Whether the question papers are according to the blue print given in the syllabus?

4.a) CIA:

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No: NIL

4.d) Comments on question paper standard:

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

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6. Overall assessment of the Department:

6. a) In terms of Results

Excellent (5) ☒ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6.b) In terms of Teacher's quality

☒ Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. c) Infrastructure

Excellent (5) ☒ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

- i) Research
- ii) Certificate / Diploma Courses in HINDI.
- iii) (Conversational, Elementary)
- iv)
- iv)

8. SWOT ANALYSIS: (Strength, Weaknesses, Opportunities & Threat)

Strength :- Faculty are very knowledge and capable to handle students
All are awarded Doctorates.
Weakness :- Infrastructure facilities are not upto remarkable. (Language
opportunities :- lab is very necessary to teach language, library)
Threat :- After finishing course students can join Hindi office, Journalist,
Translator. NO Threat.

9. If you rate the department, how much do you rate? (5-Excellent, 4-Very Good, 3-Good, 2-Satisfactory, 1-Should improve)

Excellent - 5

10. Any other suggestion: The Department can concentrate more on applied Grammar and conversational Hindi, so that the Non-Hindi speaking learners can benefit more.

Name & Signature of the Subject experts: 1.

Dr. D. HUSSAIN VA²

Dr. PRIYA NAIDU

Jc. Pragas Naidu
21.03.17





21/3/17

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D G VAISHNAV COLLEGE (Autonomous)

Academic Audit-Proforma

Academic Year 2016-17

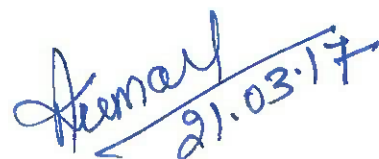
S.No		
1.	Name of the Department	HINDI
2.	Year of Establishment	1964
3.	Courses offered	Foundation Courses
4.	Sanctioned strength	490 + 175
5.	Number of applications received for different courses	NA
6.	Number of students admitted	490
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	Yes, Journalism, Translation, & FHS, is added in curr. Journalist, Translator, & any Central & State Govt. job. based on Hindi
8.	Certificate/Diploma courses offered	NIL
9.	Student-Teacher Ratio	70:1
10.	Pass percentage (UG & PG)	I Year - 83% II Year - 87%
11.	Student counseling	Yes, Regularly
12.	Records pertaining to students attendance	Attendance Register, Online
13.	CIA records	Maintained in Register (Hard copy)
14.	Records pertaining to students Performance	Maintained in Register & certificate are filed.


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15.	Number of M.Phil and Ph.D students working at present	NIL
16	Number of Teachers	4 + 3 = 7
17	Number of M.Phils and Ph.Ds awarded	All faculty are Ph.D. holders.
18	Number of Non-Teaching staff	NIL
19.	Number of seminars/workshops/conferences organised	NIL
20	Number of seminars/workshops/conferences attended by faculty	Dr. A.K.D - 05, Dr. MKS - 04, Dr. S.P - NIL, Dr. P.K - 08
21	Research Projects	NIL
22	Awards/recognition/patents	Released book - 1.
23	Number of publications	02 + 13
24	Number of books in the department library	NIL
25	Infrastructure facilities (labs, instruments, seminar halls, etc.)	Available in college
26	Records pertaining to students feedback	Data base
27	Records pertaining to departmental activities	Maintained in file.
28	Extension activities	Hindi Day - Inter Dept. DARPAH - Inter Collegiate
29	Healthy practices	teaching student about hand writing, grammar.
30	Annual Budget	60,000 -



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21.03.17

Head of the Department

Remarks by the external audit member

Name of the Department: HINDI

Date of Audit : 21.03.2017

1. The department has enough qualified staff members to handle all classes:

Excellent (5) ☒ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

2. The demand for a particular course:

Excellent (5) Very Good (4) ☒ Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/ improvement:

The department can take NME & SKB as basic HINDI.

3. Give your suggestions/comments for lab based courses (if available):

Lab is not available in language department.

4. Whether the question papers are according to the blue print given in the syllabus?

4.a) CIA:

Excellent (5) ☒ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

Excellent (5) ☒ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)


4.c) If any deviation is noted please mention the code and Question paper No: NIL

4.d) Comments on question paper standard:

Excellent (5) Very Good (4) ☒ Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) ☒ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)


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6. Overall assessment of the Department:

6. a) In terms of Results

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6.b) In terms of Teacher's quality

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. c) Infrastructure

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

- i) Research
- ii) Certificate / Diploma courses in HINDI
(Conversational / Elementary)
- iii)
- iv)
- iv)

8. SWOT ANALYSIS: (Strength, Weaknesses, Opportunities & Threat)

Strength:- Faculties are knowledge & capable. All are qualified.
Weakness:- Infrastructure facilities are not upto remarkable.
opportunities:- Job opportunities as HINDI officer, Journalist Translator
Threat :- NO Threat.

9. If you rate the department, how much do you rate? (5-Excellent, 4-Very Good, 3-Good, 2-Satisfactory, 1-Should improve)

Excellent - 5

10. Any other suggestion:

Applied Grammar can include in curriculum, so that Non-Hindi speakers students can benefit from learning.

Name & Signature of the Subject experts: 1.

B2u-

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Dr D. HUSSAINVALI

21/3/17

2. Dr. PRIMA NAIDU

Dr. Prima Naidu
21-03-17

D G VAISHNAV COLLEGE (Autonomous)


Academic Audit-Proforma

Academic Year 2016-17

S.No		
1.	Name of the Department	
2.	Year of Establishment	SANSKRIT
3.	Courses offered	1964
4.	Sanctioned strength	Part - I
5.	Number of applications received for different courses	NA
6.	Number of students admitted	NA
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	$38 + 190 = 228$ PN AN Yes. Part I Language only
8.	Certificate/Diploma courses offered	NIL
9.	Student-Teacher Ratio	50 : 1
10.	Pass percentage (UG & PG)	UG 92%
11.	Student counseling	Regarding higher Education & Personal counselling
12.	Records pertaining to students attendance	Well-maintained
13.	CIA records	Also maintained up-date
14.	Records pertaining to students Performance	Records maintained

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15.	Number of M.Phil and Ph.D students working at present	NA
16	Number of Teachers	1 + 5 = 6
17	Number of M.Phils and Ph.Ds awarded	NA
18	Number of Non-Teaching staff	NA
19.	Number of seminars/workshops/conferences organised	1. August 2016
20	Number of seminars/workshops/conferences attended by faculty	Sheet enclosed
21	Research Projects	NIL
22	Awards/recognition/patents	NIL
23	Number of publications	3
24	Number of books in the department library	-
25	Infrastructure facilities (labs, instruments, seminar halls, etc.)	-
26	Records pertaining to students feedback	Maintained by the Head
27	Records pertaining to departmental activities	Records maintained
28	Extension activities	-
29	Healthy practices	Teaching morals & Ethics
30	Annual Budget	


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 Head of the Department

22/3/17

Remarks by the external audit member

Name of the Department: SANSKRIT

Date of Audit : 22-03-2017

1. The department has enough qualified staff members to handle all classes:

✓
Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

2. The demand for a particular course:

✓
Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/ improvement:

3. Give your suggestions/comments for lab based courses (if available):

Language lab may be set up to improve/increase the number of students taking up the subjects to enable the use of Audio & Video facilities

4. Whether the question papers are according to the blue print given in the syllabus?

4.a) CIA:

✓
Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

✓
Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No:

4.d) Comments on question paper standard:

✓
Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

✓
Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

B. L. S.

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6. Overall assessment of the Department:

6. a) In terms of Results

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. b) In terms of Teacher's quality

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. c) Infrastructure

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

- i) Arranging Seminars for Students
- ii) Inter-Departmental competitions
- iii) Inter-collegiate competitions.
- iv)
- iv)

8. SWOT ANALYSIS: (Strength, Weaknesses, Opportunities & Threat)

STRENGTH:- Teachers quality & Students strength

WEAKNESS:- Non use of Technology

OPPORTUNITIES:- Interested students community


THREAT :- Do provide ICF

9. If you rate the department, how much do you rate? (5-Excellent, 4-Very Good, 3-Good, 2-Satisfactory, 1-Should improve)


10. Any other suggestion:

It is appreciated that the Department has collaborated with Sanskrita Bharati & has conducted Balotsava for school students & Yuva Utsava for college students. The Department has extended its hands to the society as well in the form of Non-Formal Sanskrit Education Centre under the HRD scheme, Ministry, New Delhi.

Name & Signature of the Subject experts: 1.


(RAMACHANDRAN)

2. N. Sujatha
22.3.17


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WORKSHOP / SEMINAR / CONFERENCE ATTENDED BY FACULTY MEMBERS

DEPARTMENT OF SANSKRIT 2016-17

1. Dr. V. Sowmyanarayanan

- i) Delivered a lecture on the topic “**Dramatic Skills of Bhasa**” at Stella Maris Women’s College, Chennai, on 22nd February 2017.
- ii) Presented a paper on “**Theraiyar Pukattiya Maruththuva Neri**” in the State Level Seminar conducted by the Dept. of Tamil, DGVC, on 30th Dec. 2016.
- iii) Presented a paper on “**Sanga Ilakkiyangalil Manai Ilakkanamum Kattadak Kalaiyum**” in the Inter National Seminar conducted by the Dept. of Tamil, DGVC, on 1st March 2017.

2. Dr. L. Sampath kumar

- i) Delivered a speech on ‘**Tulasidasarum Kambaram**’ at Kamban Kazhagam, on August 2016.

3. Sri. V. Balaji

- i) Presented a paper on the topic “ **Bahula vyanjaka rasnubhuti** ” in the Multi-Lingual Inter National Conference, held at Ethiraj college for women, Chennai, on September 2016.
- ii) Presented a paper on the topic “ **Ubhaya lingadhikarana** ” in the Ramanuja’s works and impacts Conference, held at Dept. of Vaishnavism, University of Madras, on November 2016.
- iii) Presented a paper on the topic “ **Brahmanah sagunathva vichaarah** ” in the Visishtadvaita Siddhanta and Vedantantara Seminar, held at S A S college, Mathuranthakam, on December 2016.



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